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# Overview and Ordering Information

#### Intrinsic

Intrinsic is a fully integrated line of laminate freestanding components, and steel filing and storage. The freestanding components include desks, credenzas, bridges, returns, hutches, bookcases, tables and laminate storage. The steel storage includes pedestals, lateral files, storage towers and double-door storage units. This line offers high-end aesthetics, with a range of styling options and finishes.

Trendway product catalogs are available in the following design software: CAP, Data One, Giza, Midnight-Oil, and Project Matrix. The Intrinsic price book is also available in .pdf (Acrobat Reader) format on www.trendealer.com. For Architects and Designers, a free FSL (Furniture Symbol Library) is available on www.trendway.com.

Product dimensions are given throughout the product catalog and are followed by parenthesis which have the metric equivalent in millimeters. For example: An Intrinsic Steel Two-Drawer Lateral File is available in a 297/8" (759)-width.

#### **Ordering Information**

The most efficient way to enter an order is through Trendway On-Line Order Entry on www.trendealer.com, which also accepts .sif files from the design software listed above. Faxed orders are available as well but may extend lead-times.

\*Note: Small order handling fee - orders under \$1,000 list price that are not entered on-line will have a \$25 handling fee applied.

For ease in specifying, Trendway's catalog numbering system uses meaningful characters to convey description, surface type, and size. For example, ZLAT436 represents an Intrinsic Four-High **Lat**eral File that has **4** drawers and is **36**" (914)-wide.

Order specification examples are shown throughout the price book at the bottom of each page. Be sure to follow the order sequence carefully to ensure complete and accurate order specification.

After placing an order, Trendway will send an order acknowledgement that follows the sequence of information outlined below. Trendway encourages you to follow the same steps so that checking your order against the acknowledgement will be as easy as possible.

#### Placing an Order

To make placing an order simple, Trendway On-Line Order Entry automatically prompts the product and option decisions that are required. For accurate order processing on faxed orders, please type your order or use legible handwriting, and be sure to include the following information:

- 1. A complete "sold to" address with correct Zip code.
- 2. A complete "ship to" address with correct Zip code.
- 3. A purchase order number. (The order is issued to Trendway Corporation, Holland, Michigan.)
- 4. A signature or name of person authorizing the purchase order.
- 5. A contact name and phone number at your company.
- 6. An actual calendar date for the requested ship date (not ASAP).
- 7. Line items that are complete, which means all catalog numbers and descriptions, options listed for each product selected, fabric/finish pattern and color descriptions, and all corresponding letter or number codes. Be sure to make a pick for all available options. Also, combine identical items and specify total quantity unless using special marking or tagging.

(Refer to the price book for ordering options.)

- 8. Special products referenced by their control numbers as well as their descriptions.
- 9. Line items that include price per unit, as well as extended totals.
- 10. A total dollar amount for the purchase order.
- Any special shipping requirements clearly noted; i.e., "call before delivery."

By placing your orders correctly and completely the first time around, your order will be processed and scheduled without delay (subject to credit approval).

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#### Lead-Times

The majority of Intrinsic products are shipped within Trendway's standard lead time. Extended lead-time items in the catalog are designated by shading. Xpress lead-times are available on select products and are listed separately in the Xpress section of this catalog.

#### Note: Shipping lead-times are subject to product availability due to order size. For exact lead-times on your order, contact Trendway Customer Care.

#### Product Questions, Quotes & Order Placement On-Line

www.trendealer.com Hours: 24 Hours, 7 Days a Week

#### Customer Care Representative

Hours: Mon-Fri 7am to 8pm EST Phone: 1-800-893-8115

Fax: 1-800-893-8121 e-mail: customercare@trendway.com

#### **Trendway Customer Solutions** Phone: 1-800-893-8117

For more information on Order

Placement, Confirmation on Order Placement, Confirmation and Lead-Times, see the Pricing, Procedures & Policies section in the back of this price book.

#### **Sequence Information**

The table below shows a sample of the price book format's sequence of information which will assist when placing an order and checking an order acknowledgement.

	Catalog Number	Pull Style	Trim Color	Lock
Sample Part Number:	ZLAT436	.L _	.J	. <u>R</u>

The Trendway Surface Material Program includes a broad selection of coordinated fabrics, laminate and trim finish options. Additionally, Trendway offers a Customers Own Material (COM) program to allow customers to further personalize their work stations.

The following sections describe the Trendway Surface Materials vocabulary.

#### **Standard Program**

Trendway's Standard Program of timeless fabrics, finishes, vinyls and laminates, is recommended for corporate standards programs. These materials are carded, swatched and stocked by Trendway.

#### Surface Trends

Trendway's Surface Trends Program is an evolving collection of fabrics, vinyls, and laminates and are designated by symbol. Influenced and kept up to date by emerging trends, the typical life span in this program is one to three years. Items no longer available through Trendway may still be available for purchase directly through the supplier. Materials in this program comply and in many cases exceed the industry standards for quality and performance.

#### **Xpress**

Xpress Surface Materials are available in a three-day lead time. The Xpress logo **Aprees** notes which items are available on Xpress.

#### сом

Customers Own Material program allows customers to select and specify their own fabric or laminate on Trendway product. For detailed information, see COM in the Pricing, Procedures and Policies section in the back of this price book.

#### **Custom Color**

Trendway's Custom Color program allows the customer to specify their own color or stain on many of Trendway's products. Set up fees and lead-times are product specific and will vary. See Custom Color in the Pricing, Procedures and Policies section in the back of this price book.

#### **Popular Competitive Colors**

In addition to our standard finish colors, Trendway is pleased to offer a selection of popular competitive colors for specification on Intrinsic Steel Filing and Storage products. These colors are available within standard lead-time at no upcharge. For more information, please consult the current list of colors on the Trendealer website under Surface Materials or contact Trendway Customer Care.

#### HOW TO ORDER SAMPLES Binder Cards

Standard and Surface Trends binder cards are available through Trendway fulfillment. Call 1-800-968-5344, ext. 1.

#### **Standard Program Samples**

Samples of fabrics and finishes are available through Trendway fulfillment. Call 1-800-968-5344, ext. 1.

#### Surface Trends Samples Surface Trends samples must be ordered directly through the supplier.

Contact information is listed below. Reference the pattern name and color along with the supplier part number on the back of your binder card to order samples.

#### Wilsonart<sup>®</sup>

www.wilsonart.com 1-800-433-3222

Please note: Colors on printed sample cards are as accurate as offset printing allow. Please refer to the actual sample before ordering.

#### Surface Material Legend

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- Terratex brand is a registered trademark of Interface Fabric Group. Refer to your binder card to identify Terratex 100% recycled fabrics, or for a complete list www.trendealer.com.
  - Surface Trends Program (Samples available through supplier, refer to page 3 for a list of supplier contacts)

Panel Fabrics

i unor i ubi				
Birds Eye		Grade 1	Universe	
AG0	Rock		🗰 Mome	entum
AG1	Vista		B4G	Cosr
AG3	Outlook	*pres	B4H	Crem
AG4	Impression		B4J	Dept
AG5	Flight	*pres	B4K	Mica
AG6	Soar	<i>p</i> : •••	B4M	Milky
AG7	Glide		B4N	Sene
AG8	Altitude		B4P	Whe
AG9	Panorama		B4R	White
AU3 AH1	Storm		D4N	vviille
AITI	30111		Arcade	
Frost		Grade 1	B10	Warn
AH2	Whiteout		B45	Smol
AH3	Dew		B53	Sea I
AH4	lcing	*press	B61	Alpin
AH5	Flurries		B88	Flags
AH6	Crystals		B96	Zinc
AH7	Snowcap		BA0	Blue
AH8	Sleet	*press	BC6	Ama
AH9	Glaze		BD4	Gem
AJO	Blizzard	*press	BTO	Peat
AJ1	Arctic	*press	Q92	Butte
AJ1 AJ2	Wintry	× pr 650	Q92 QA7	Raffia
AJ2 AJ3	Glacier		QAT	naille
AJ3 AJ4	Chilled		Italia	
AJ4 AJ5	Black Ice	~	MY9	Ravio
AJS	DIACK ICE	Stress		
Mirro		Orada 1	N19	Risot
Mira	Descrit Case	Grade 1	N43	Penn
B9H	Desert Sage		N78	Fettu
B9K	Wild Rye		SZ5	Orzo
B98	Dune		T17	Radi
B9E	Cinnamon		T25	Stelle
B9D	Birch		T33	Lasa
B97	Bone		T41	Gem
B9F	Cocoa			
B9A	Papyrus		Metallatio	
B9M	Shadow		SL5	18 K
B9G	Spring		SR4	Polis
B9J	Iceland Blue		SQ6	Weld
B9C	Sterling		SJ3	Etche
B99	Harbor		SP8	Chro
			SM3	Dark
Meander		Grade 1	SS2	Wrou
Momei	ntum		SN1	Fired
B48	Agate Taupe		ST0	Stove
B49	Nightshadow			
B4A	Overcast		Belgrade	
B4B	Sandshell		025	Liber
			000	D

Tracery		Grade 1
Mor 📰	nentum	
B4C	Brindle	
B4D	Egret	
B4E	Sea Spray	
B4F	Straw	

Grade 1

Grade 2

\*press

\*press

Grade 2

\*press

Grade 2

\*press

Grade 3

\*press

Cosmic Creme Brulee Depth Mica Milkyway Seneca Wheat Whitecap

Warm Sepia

Smoke Sea Palm Alpine Flagstone Zinc Blue Ridge

Amaryllis Gemstone Peat Buttermere Raffia

Ravioli Risotto Penne

Fettuccine Orzo Radiatori Stellette Lasagne Gemelli

18 Karat Polished Pewter Welded Steel Etched Bronze Chrome Dark Annealed

Wrought Iron Fired Titanium Stove Pipe

 $\sim$ 

Liberty

Rockwood

Dover Grey

Cranberry Isles

Steel Harbor

Deer Isle

Blue Hill

Auburn

Dune

Stream

Greenville

Cement Mix

026

050

052

053

054

055

057

059

QG6

QJ0

QK4

Galleria	Martar	Grade 3
AP1 AQ0 AR8 AW4 S96 SA0 SB8 SD4 SE2 SF0 SG9	Mortar Mineral Gobi Cerulean Lacquer Tulipwood Shiitake Laurel Blueberry Desert Sand Wrought Iron	*prese *prese
Bailey	Rolmont Silver	Grade 3
QW8 QX6 QY4 RA3 R14 R22 R30 R49 R57 R65 R73 R81	Belmont Silver Baxter Beige Paris Frost Aroostook Sherman Pewter Vernon Green Colby Blue Rumford Rose Allagash Mist Kennebec Blue Lincoln Acadia	
Tabby Wea		Grade 3
150 175 380	Wedgewood Crystal Blue Quartz	*press
390 400 401 404 QL2 QM0 QN9 QP5 QQ3 QR1 QS0 QT8 QV0	Rose Quartz Cherry Neutral Blue Neutral Blue Spruce Sienna Blue Plum Bone Cement Mix Light Moss Lake Stream Desert Sand	*prese *prese
390 400 401 404 QL2 QM0 QN9 QP5 QQ3 QR1 QS0 QT8	Rose Quartz Cherry Neutral Blue Neutral Apricot Neutral Blue Spruce Sienna Blue Plum Bone Cement Mix Light Moss Lake Stream	×prese

Panel Fabrics

Anchorage		Grade 3
Guilford	Of Maine	
AQ1	Vanilla	
AQ2	Green Olive	
AQ3	Eucalyptus	
AQ4	Cumin	
AQ5	Slate	
AQ6	Quarry Blue	
AQ7	Deep Water	
AQ8	Birch	
AQ9	Goose	
AR0	Asteroid	
AR1	Angora	
AR2	Henna	
AR3	Fossil	

Coastline	Ô	Grade 3	1
Guilfor	rd Of Maine		
W42	Bluegrass		
WA7	Bluff		
W34	Gull		
W77	Lilac		
W26	Sand		
W85	Vapor		
AR4	Sunset		
AR5	Seal		
AR6	Beachglass		

Crosstown		Grade 3
Guilfor	d Of Maine	
AP0	Ray	*press
AP2	Fieldstone	
AP3	Sterling	
AP4	Stucco	
AP5	Waterfront	
AP6	Buff	
AP7	Mystic	*press
AP8	Chamois	
AP9	Cement	

Groove		Grade 3
Guil	ford Of Maine	
VS3	Froth	
VY8	Graphite	*press
VX0	Marigold	
VT1	Mist	
VW1	Mocha	
VR5	Rum	*press
VV3	Spring	
VZ6	Starlight	
VU5	Winter	

Phone Ta	ig 🔷	Grade 3	_
Guilf	ord Of Maine		Dr
TK3	Almond		
TN8	Bluegrass	*press	B8
TM0	Clover		B8
TL1	Limeade		B8
TH3	Safari		B8
TP4	Sky Dive		B8
TJO	Stone		B8
TG5	Tuscan		B8
TF7	Wheat		B8
			B۶

Snapshot		Grade 3
Guilfor	rd Of Maine	
VA0	Chestnut	
TY3	Froth	
TX5	Ginger	
VE3	Grape	
TUO	Graphite	
TR0	Lemongrass	
TW7	Marigold	
TS9	Mist	
TT7	Pistachio	
TZ1	Rum	
TV9	Spring	
VC7	Starlight	
VB9	Steel	

Province		Grade 4
BF0	Horizon	
BG9	Vicuna	
BH7	Sterling	
BJ3	Streamline	
BL5	Canyon	
BM3	lce	
BN1	Field	
BP8	Verbena	
BQ6	Napoleon	
BR4	Nocturne	
BS2	Redwood	
BE2	Cleo	

Auster		Grade 4
Guilfor	d Of Maine	
B6J	Buttercup	
B6K	Dusty Miller	
B6M	Lichen	
B6N	Pebble	
B6P	Platinum	
B6R	Silverdust	
B6T	Sprout	
B6U	Storm	
B6V	Tiger Lily	

Block Party	I Of Maine	Grade 4
B70	Alabaster	
B71	Canyon	
B72	Isle	
B73	Oasis	
B74	Pebble	
B75	Slate	
B76	Sprout	
B77	Storm	

Drift		Grade 4
🖉 Guilf	ord Of Maine	
B89	Alabaster	
B8A	Chamois	
B8B	Dusty Miller	
B8C	Graphite	
B8D	Mocha	
B8E	Pebble	
B8F	Slate	
B8G	Sprout	
B8H	Storm	

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Spiro		Grade 5
CF Stin	son	
WB5	Dijon	
WC3	Milkshake	
WD1	Fawn	
WF8	Spearmint	
WG6	Lemongrass	
WJO	Sky	
WK4	Cornflower	
WL2	Cashmere	
WM0	Mist	

Spiro Reve		Grade 5
CF Sti	nson	
WP5	Dijon R	
WQ3	Milkshake R	
WR1	Fawn R	
WT8	Spearmint R	
WU1	Lemongrass R	
WV0	Sky R	
WW8	Cornflower R	
WX6	Cashmere R	
WY4	Mist R	

#### **Standard Systems Paints and Trim**

Trendway standard paints include smooth and textured styles in our five trim colors.

#### Systems Paints and Trim

TGTextured Gray*********************************	-
TJTextured StuccoKCharcoalTKTextured CharcoalPPebbleXpress	
KCharcoalTKTextured CharcoalPPebble <b>*prese</b>	
TK Textured Charcoal P Pebble	
P Pebble <del>xpress</del>	
TP Toxturad Pabbla	
Y Sand **	
TY Textured Sand	

#### Premium Systems Paints and Trim

Premium finishes are offered at a modest upcharge. Please refer to a specific item in your price book to determine the amount of upcharge. Textured metallic colors display a matte texture with metallic highlights. They coordinate with standard Trendway trim colors (indicated by the second letter in the code).

	3	,		,
Texture	ed Metallics		Smoo	th Metallics
FG	Gray Frost	*press	Х	Metallic Silver
FJ	Stucco Frost	×press		
FK	Charcoal Frost	×press		
FP	Pebble Frost	*press		
FY	Sand Frost	*press		

#### Edge Detail

Available on Intrinsic Lateral Files Tops only.								
Vinyl Ed	ge Band		Wood 0	Grain Vinyl Edge Ba	nd	Wood \	/eneer Edge	
G	Gray	*press	W1	Crown Cherry	*press	А	Oak	
J	Stucco	*press	W2	Clear Maple	*press	F	Mahogany	
K	Charcoal	*press	W3	Fonthill Pear	*press	l l	Maple	
L	Light Gray				×press	R	Cherry	
Р	Pebble	*press				M1	Font Hill Pear	
Y	Sand	*press				Note: E	xtended lead times apply to	
Note: Ex	tended lead-times	apply to Light				wood v	eneers.	

Note: Extended lead-times apply to Light Gray.

#### High Pressure Laminates

```
Available on Intrinsic Lateral Files Tops only.
```

	d Program							
Solid	_		Pattern			Wood (	Grain	
520	Gray	×press	551	Stipple Graphite		J28	Fonthill Pear	<del>×press</del>
538	Pebble	*prose	553	Stipple Gray		J25	Fusion Maple	*press
573	Light Gray	*press	JL6	Green Tigris		JOG	Beigewood	
583	Charcoal	×press	JM4	Evening Tigris		J1J	New Age Oak	
J11	Stucco	×prese	JN2	Grey Tigris	*press	J1K	Cherry	*press
J20	Sand	*press	J09	White Tigris	*press	J1M	Brighton Walnut	Satin
			JP9	Natural Tigris	*press	J2A	Empire Mahogar	

Solid			Pattern	(cont.)	
🗰 Wils	sonart		J32	Pewter Brush	
J04	Shadow		J33	Antique Brush	
J08	Slate Grey		J1A	Canyon Zephyr	×press
			J1B	Misted Zephyr	×press
Pattern			J1C	Loden Zephyr	*press
	onart		J1D	Desert Zephyr	*press
J12	Silicon Evolv		J1E	Twilight Zephyr	
J13	Titanium Evolv		J1F	Mission Stucco	
J14	Nickel Evolv		J1G	Mission Sand	
J15	Carbon Evolv		J1H	Mission Smoke	
J16	Tungsten Evolv		J1N	Navy Legacy	*press
J17	Windswept Bronze		J1P	Cloud Nebula	
J18 J19	Windswept Pewter Windswept		Wood G	rain	
013	windswept		🗰 Wils	onart	
			J1R	Wild Cherry	
Thermo	ofused Laminates				
Standar	rd Program				
Wood G	Grain		Solid		_
XZ1	Wild Cherry	*press	XZ4	Black	*press

XZ2	Fusion Maple	*press	
XZ3	Empire Mahogany	*press	
Note: F	For use with Intrinsic Fre	estanding p	products and Lateral File Tops only.

#### Seating Fabrics

Basis		Grade A
# Momentum		
B00	Amber	
B01	Amethyst	
B02	Colonial	
B03	Fog	
B04	Garnet	
B05	Indigo	
B06	Mallard	
B07	Onyx	
B08	River	
B09	Ruby	
BOA	Stone	
B0B	Twig	
BOC	Vine	

Hue		Grade A
# Momentum		
AJ8	Black	
AJ9 AK1	Dandelion	
AK1 AK2	Frothe Annato	
AK3	Pacific	
AK4	Eggplant	
AK5	Sky	
AK6	Night	
AK7	Cocoa	
AK8	Golden	
B54	Aspen	
B55	Currant	
B56	Fern	
B57	Indigo	

Online		Grade A
# Intek		
A98	Wired	*press
AA0	Binary	*press
AA1	Integrate	*prese
AA2	Circuit	×prose
AA4	Ping	*press
AA5	Plane	*prese
AA6	Queque	*press

Open House		Grade A
# Guilford of	Maine	
A63	Red Delicious	*pross
A64	Onyx	*prose
A66	Pine Needle	*press
A67	Midnight	×press
A68	Willow	×prose
A69	Aubergine	×prose
A70	Mulberry	×press
A71	Cumin	×prose
A72	Deep Water	×prese
A74	Thistle	×press
A75	Goldenrod	×prese
A76	Fossil	×prese
B5A	Coffee Bean	×press
B5B	Green Olive	×prese
B5C	Henna	×prese
B5D	Рорру	*press
B5E	Straw	*press
B5F	Amber	*pross

Perk		Grade A
# Momentum		
B22	Auburn	
B23	Cabana	
B24	Cedar	
B25	Crimson	
B26	Dijon	
B27	Ebony	
B28	Flint	
B29	Patriot	
B2A	Pewter	
B2B	Regal	
B2C	Sesame	
B2D	Walnut	

Sassy		Grade A
# Momentum		
B2P	Berry	
B2R	Blue	
B2T	Celadon	
B2U	Char	
B2V	Cypress	
B2W	Glow	
B2X	Purple	
B2Y	Sand	

Laredo Vinyl		Grade B
# CF Stinson		
B62 B63 B64 B65 B66 B67 B68 B67 B68 B69 B6A B68 B6A B6B B6C B6D B6E B6F B6G B6H	Mosstone Berry Brandy Taupe Cinnabar Niagra Blue Moon Antique Chocolate Meritage Hunter Copen Dill Onyx Deep Navy Grape	

Era		Grade B
# Momentum		
B11	Basil	
B12	Cadet	
B13	Char	
B14	Chili	
B15	Concord	
B16	Ink	
B17	Lemon	
B18	Lime	
B19	Merlot	
B1A	Persimmon	
B1B	Pine	
B1C	Sterling	
B1D	Stone	

Here and N	ow 🔊	Grade B
I Guilford	of Maine	
Z17	Iris	*press
Z41	Grass	*press
Z50	Lichen	*press
Z68	Water	*press
Z76	Pebble	×press
ZD0	Frost	*press
ZE9	Sunbeam	*press

Interval		Grade B
# Momentum		
B1E	Aubergine	
B1F	Autumn	
B1G	Graphite	
B1H	River	
B1J	Sunset	
B1K	Taupe	
B1M	Thyme	

Fabric patterns noted with represent are available in Trendway's Xpress program.

#### **Seating Fabrics**

Sockhop		Grade B
# Guilford of	of Maine	
A85	Plum	*prose
A86	Graphite	*prose
A87	Cobalt	*press
A88	Twilight	×pr058
A89	Pine	×press
A91	Silver Lining	*press
A92	Platinum	×press
A93	Custard	×press
A94	Limeade	*press
A95	Bronze	*press
A96	Pumpkin	*prose
A97	Garnet	*press

Saucy # Momentum		Grade C
Y61	Anise	
YB8	Dijon	
YC6	Pesto	
YD4	Fruitie	
YE2	Beluga	
YF0	Confection	
YH7	Salsa	

Cliché		Grade C
# Momentum		
BOD BOE BOF BOG BOH BOJ BOK BOM BON BOP	Berry Char Forest Lemon Navy Paprika Pewter Plum Sky Thyme	

Jinx		Grade
# Momente	um	
B1N	Blush	
B1P	Candlelight	
B1R	Dusk	
B1T	Mist	
B1U	Mystic	
B1V	Shadow	
B1W	Sunset	
B1X	Taupe	
B1Y	Twilight	
B20	Violet	
B21	Willow	

# Momentum B2E Amazon B2F Cabernet B2G Carbon B2H Citrus B2J Patriot B2K Pearl B2M Spring B2N Tweed Shuffle Grade C / # Guilford of Maine A50 Rio \*press A51 Spades \*press A52 **Red Carpet** ×press A53 Sands \*press A54 Boardwalk \*press A55 Palm ×press A56 Emerald ×press A58 Stratosphere \*press

Grade C

×press

\*press

\*press

Prodigy

A59

A60

A61

A62

С

Matrix Vinyl		Grade D
# CF Stinson		
B5G B5H B5J B5K B5M B5N B5P B5R B5P B5R B5T B5U B5V B5V B5W B5X	Spa Mirage Sorbet Mango Daybreak Alpine Willow Passion Mystic Teak Pinot Galaxy Phantom	

Venetian Red

Star Dust

Twilight

Golden Nugget 🖘

 = 100% Recycled Content
 Terratex brand of is a registered trademark of Interface Fabric Group. Refer to your binder card to identify Terratex
 100% recycled fabrics, or for a complete list
 www.trendealer.com.

Surface Trends Program (Samples available through supplier, refer to page 5 for a list of supplier contacts)

Tek		Grade E
# Momentum		
B38 B39 B3A B3B B3C B3D B3C B3D B3F B3G B3F B3G B3H B3J B3K B3M B3N B3N B3N B3P B3R B3T B3U B3V B3W	Abyss Aura Bliss Calm Chic Cocoa Echo Glow Haze Lush Mist Nite Pizazz Rain Sienna Sour Tang Vapor Vivid Zinc	
Impact		Grade E
# Momentum		
BA1 BA2 BA3 BA4 BA5 BA6 BA7 BA8 BA9 BAA BAC BAD	Brazen Chocolate Crimson Eggplant Grotto Indigo Putty Relic Serene Sesame Sprout Stark	
Eurosoft Leath	or Grad	la Lasthar

Eurosof	t Leather	Grade Leather
Note: Ava	ailable only or	n TM, TN & TA
series ch	airs.	
L25	Teal	
L26	Gato	ſ
L28	Nuts	
L38	Ruby	
L39	Cran	oerry
L42	Black	(
L45	Char	coal
L49	Roya	l
L50	Sado	le

Fabric patterns noted with view are available in Trendway's Xpress program.

#### Intrinsic Keying Order Form

This form can be used as a worksheet or an order form to determine what keyalike Intrinsic Core/Key Sets are needed for key-alike Intrinsic filing and storage, Intrinsic locks on Choices and Contrada flipper units and for additional Intrinsic Lock Keys, Core Keys and Master Keys\*. It is also used to specify special tagging instructions to designate installation locations, which is offered free of charge.

The information on this form can either be entered in Trendway's design software, or through Trendway On-line Order Entry on trendealer.com using the catalog numbers listed below or it can be used as an order form and faxed to Trendway Customer Care.

#### Intrinsic Core/Key Set

Intrinsic Core/Key Set includes a lock core and 1 lock key. Intrinsic Core/Key Set numbers are randomly selected from existing inventory unless otherwise specified on this form. Requesting specific numbers\*\* may delay shipment of your key-alike order and may require partial or delayed shipment of your lock cores and keys separately from your order. Additional lock keys are available.

\*\*Note: Trendway selected key numbers (pick "0") are readily available. Requesting Key numbers T100-T299 could require an additional lead time depending on availability. Contact Customer Care for availability.

#### Intrinsic Core Installation/Removal Key

Intrinsic Core Installation/Removal Key is needed to install Core/Key Sets and to remove or replace existing Intrinsic lock cores. One Core Key is included at no charge for every 1 to 50 Core/Key Sets ordered.

#### \*Intrinsic Master Key

Intrinsic Master Key is used to open any Intrinsic style lock. Master keys are sent out separately from the product order. Request for Master keys must be made on the end users letterhead and faxed to Trendway Customer Care at 1-800-893-8212. Orders are shipped within 24-hours of receipt.

endway Corporation O. Box 9016 Holland MI 49422-9016 none: (800) 893-8115 Fax: (800) 893-8121 ww.trendway.com					Intrinsic Keying Order Form
stome	er P.O. Numb	per <u>12345</u>			Trendway Order Number
ip to a	ddress if diff	erent from P.O.			
			_		
trins	ic Core/I	Key Set – ZLCK	( 		Key-Alike Special Tagging Instructions
Qty.	List Price \$10	(Trendway Selected) or T100 -T299	Floor	Office	······································
2	\$20	0	3	5	John's Office
6	\$60	0	2		Offices 201, 252
					10
				2	
dditi <sub>Qty.</sub>	onal Intri	Key Number	(s) – Z	KEY	
-	Price \$7	T100 -T299			
1	\$7	T101			
dditi Qty.	List	nsic Core insta			bval Key(s) – ZCK key is included at no charge for every 50 lock sets ordered.
3	Price \$7 \$21				

1-800-893-8121. Orders are shipped within 24-hours of receipt.



P.O. Box 9016 Holland MI 49422-9016 Phone: (800) 968-5344 Fax: (616) 399-0668 www.trendway.com

# Intrinsic Keying Order Form

Customer P.O. Number \_

Trendway Order Number \_\_\_\_

Ship to address if different from P.O.

### Intrinsic Core/Key Set – ZLCK

		Key Number 0 (Trendway Selected) \$10 or T100 -T299			Key-Alike Special Tagging Instructions
Qty.	Qty. List Price \$10		Floor	Office	

### Additional Intrinsic Lock Key(s) – ZKEY

Qty.	List Price \$7	Key Number T100 -T299	

#### Additional Intrinsic Core Installation/Removal Key(s) – ZCK

Qty.	List Price \$7	One core removal key is included at no charge for every 50 lock sets ordered.

#### Intrinsic Master Key(s)

Intrinsic Master Keys are used to open any Intrinsic style lock. Master keys are sent separately from the product order. Request for Master keys must be made on the end users letterhead and faxed to Trendway Customer Care at 1-800-893-8121. Orders are shipped within 24-hours of receipt.



#### Intrinsic Core/Key Set

The Intrinsic Core/Key Set must be ordered when the Key-Alike Lock option is chosen to replace the "disposable" core that ships with Intrinsic filing units in order for these units to lock. This set can also be ordered to replace an existing Intrinsic Core/Key Set. Includes an Intrinsic lock core, 1 lock key and 1 Core Installation/Removal Key for every 1 to 50 Core/Key Sets ordered.

Note: Trendway selected key numbers (pick "0") are readily available. T100-T299 require an additional lead time

depending on availability. Contact Customer Care for availability.

#### Intrinsic Core Installation/Removal Key

The Intrinsic Core Installation/Removal Key is needed to install or remove Intrinsic Cores in Intrinsic filing units or in Intrinsic Locks for Choices and Contrada Flipper Units (ZCHFLA and ZCTAFLA). One Core Key is included at no charge with every 1 to 50 Intrinsic Core/Key Sets ordered. This key is available if additional Installation/Removal Keys are needed. United States Pricing and Planning | July 2007

#### Intrinsic Lock Key

Intrinsic Lock Keys have a unique foldaway design to allow for a larger key grip area. These keys are available if additional Intrinsic Lock Keys are needed.

	Intrinsic Core/Key Set						
A COLORISA COLORIS	List Price	Catalog Number	Key Number				
	\$10	ZLCK	<b>0</b> Trendway Selected Key Number				
			T100-T299 Additional Lead Time May Apply				
Contraction ( Contraction of the	Intrinsic Core Installation/Removal Key						
T THE STATE	List Price	Catalog Number					
	\$7	ZCK					
Transmotor	Intrinsic Lock Key						
Tringrad	List Price	Catalog Number	Key Number				
	\$7	ZKEY	T100-T299				
	Build your complete Part Number here:						

Sample Part Number:	ZKEY	.T112	
Total Cost \$7 =	\$7 -	N/C	



An Intrinsic lock can be used to replace the locks on Choices and Contrada Flipper Units to allow for key-alike with other Intrinsic filing and storage units. The lock assembly hardware is customized to fit each style flipper unit.

There are two lock options to choose from, **randomly keyed** (option "**R**") or **key-alike** (option "**T**"). When the randomly keyed option "**R**" is chosen, the lock will be assembled with a randomly numbered core and key. When the key-alike option "**T**" is chosen, the lock will be assembled with a plastic "disposable" core.

The "disposable" core must be field replaced with an Intrinsic Core/Key Set in order for the filing unit to lock. The Core/ Key Set (ZLCK) must be ordered separately or by using the Keying Order Form.

Housing	Intrinsic Lock for FSU, VFSU, FD, FRF, I CVFSU, CCFD Flipper Units, and FDC F	RFF, FRF	/, CU, CU or Convers	F, CFSU, sion Kits
	List Price	Catalog Number	Lock	Door Type
Randomly Keyed Disposable Core Key-Alike	\$14	ZCHFLA	R No Cost Random *T Deduct - \$10 Key-Alike *Note: Be sure to order Core/Key Sets (ZLCK) separately	PF No Cost Painted or Fabric Door VF No Cost Veneer Door
Housing	Intrinsic Lock for Contrada FOS and C Overhead Storage Units	)S		
Core	List Price	Catalog Number		
Randomly Keyed	\$14	ZCTAFLA		
Disposable				
Key-Alike				
	Build your complete Part Number here:		_	



#### 1. Xpress Orders

#### Using Xpress

Xpress is Trendway's quick shipment program designed to help customers meet their immediate office furnishing needs by shipping complete products within three (3) working days of a complete order.

Items indicated with the Xpress logo in this price list are included in the Xpress program.

Xpress is a selected offering that features more frequently requested Trendway products, options, and finishes - enough to address most commonly encountered work situations in today's office.

Because Xpress lead times are so short, no COM or special orders can be accepted.

#### The Maximum Order

Intrinsic Xpress orders are limited to a maximum of \$30,000 retail list price for 3-day shipment. Due to the special nature of this offering, no deviations or substitutions of products will be accepted. Shipments are subject to product availability. Orders containing any non-Xpress products will be scheduled for normal lead times.

Changing or Canceling an Order Xpress orders are often processed the day after order entry. Therefore, your Xpress order may be changed or canceled only on the same day that it is placed.

#### 2. Transportation

truck or common carrier. List prices shown include Trendway specified freight cost on all orders. For additional information about transportation, contact Trendway Customer Care 1-800-893-8115.

#### 3. Prices

Prices shown in this offering are F.O.B. origin, freight prepaid. Trendway reserves the right to change prices without notice.

All orders are shipped by Trendway

#### United States Pricing and Planning | July 2007



Intrinsic Steel Filing & Storage 13 Intrinsic Freestanding 20

#### **Steel Bookcases**

The Five-High Bookcase matches up precisely with the height of the Five-High Intrinsic Lateral File. The 70-inch High Bookcase allows for 5 full-height useable shelves. The Five-High and the 70-inch High cases each have 4 adjustable shelves. The shelf thickness is  $\frac{3}{4}$ " (19) and vertically adjustable in  $1\frac{1}{2}$ " (38) increments.

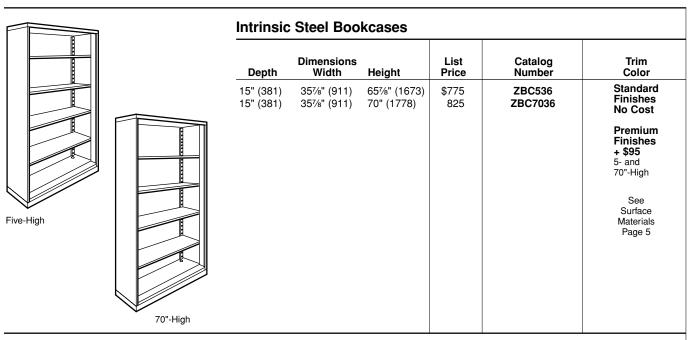
Available accessories include Bookcase Shelf/File Dividers and Intrinsic Bookcase Shelves.

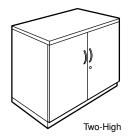
### 

#### Steel Double-Door Storage Cabinets

The Two-High Intrinsic Double-Door Storage Cabinet is constructed of painted metal and is available to match the Two-High Intrinsic Lateral File. Features include hinged locking double-doors with one adjustable shelf. Shelves adjust vertically in  $1\frac{1}{2}$ " (38) increments.

Available accessories include additional Lateral File Dividers and Double-Door Storage Shelves.





#### Intrinsic Steel Double-Door Storage Cabinets

Depth	Dimensions Width	Height	Number of Shelves		Catalog Number	Pull Style	Trim Color	Lock
171⁄8" (454)	) 357/8" (911)	27¼" (692	) 1	\$650	ZDD236	Bevel No Cost B	Standard Finishes No Cost	R No Cost Random
						Applied + \$20 L Classic E Streamline N Contempo- rary AZ Designer	Premium Finishes + \$53 2-High See Surface Materials Page 5	*T Deduct - \$10 Key-Alike *Note: Be sure to order Core/Key Sets (ZLCK) separately (1 per unit)
			our comp umber her			_	_	_
		Samp Part N	le lumber:		ZDD236	.L _	.FY	. <b>R</b>
		Total	<b>Cost</b> \$723	=	\$650 -	<b>•</b> \$20 <b>•</b>	\$53 -	N/C

#### Steel Double-Door Storage Shelf

The Intrinsic Double-Door Storage Shelf fits in Intrinsic Double-Door Storage and Wardrobe Cabinets for additional shelf space. Includes one shelf and four Intrinsic shelf clips.

#### Steel Bookcase Shelf

The Intrinsic Bookcase Shelf fits into Intrinsic Bookcases for additional shelf space. Includes one shelf and attachment clips.

#### Steel Bookcase Shelf/File Dividers

Shelf/File Dividers are freestanding dividers that securely attach magnetically to a shelf or drawer bottom. Includes three dividers. Available in all Standard Smooth trim colors.

		teel Double-D	our otorag			
	Depth	Dimensions Width	Height	List Price	Catalog Number	Trim Color
	137⁄8" (352)	357⁄8" (911)	3⁄4" (19)	\$59	ZDDS	Standar Finishes No Cost
						Premiur Finishes + \$9
	Intrinsic St	teel Bookcas	e Shelf			See Surface Material
	Depth	Dimensions Width	Height	List Price	Catalog Number	Page 5
	11 <sup>13</sup> ⁄16" (300)	357%" (911)	3⁄4" (19)	\$59	ZBCS	
o_1	Steel Book	case Shelf/F	ile Dividers			
	Depth	Dimensions Width	Height	List Price	Catalog Number	Trim Color
			-			
	8" (203)	4" (102)	71⁄2" (191)	\$75	SFDIV	Standard
	8" (203) Includes 3 divi		71⁄2" (191)	\$75 	SFDIV	Standard Smooth Finish Only See Surface Materials Page 5

Sample Part Number:	ZBCS	. <u>Y</u>
Total Cost \$59 =	\$59 <b>-</b>	N/C

#### **Steel Lateral Files**

Intrinsic Lateral Files are available with or without pre-installed counterbalance weights. The Intrinsic Lateral Files are constructed of painted metal and includes full extension ball bearing slides, an interlock mechanism that allows only one drawer to open at a time, side-toside filing bars, leveling glides and one plastic label holder per drawer. Drawers accommodate side-to-side letter, A4, legal and EDP filing.

The Intrinsic Five-High Lateral File has four lateral drawers and an overhead

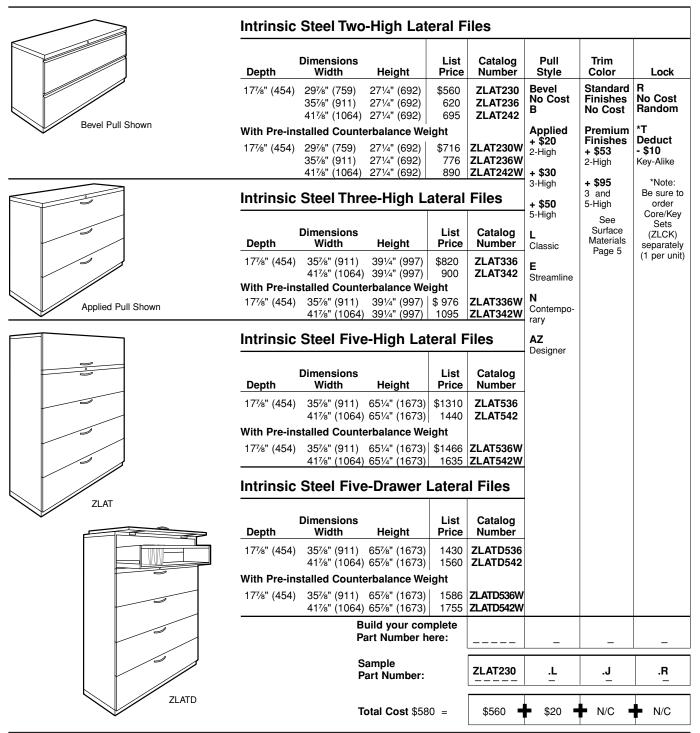
### Intrinsic Steel Filing & Storage

storage unit with a door that stores over the top and has a stationary shelf. The Five-High Lateral File includes 2 Lateral File Dividers.

The Intrinsic Five-Drawer Lateral File has four lateral drawers and an over the top storing flipper door with a roll-out filing shelf behind the door.

Available accessories include Intrinsic Front-to-Back Filing Bars, Lateral File Tops, Counterbalance Weights (for units without pre-installed counterbalance weights) and additional Lateral File Dividers and Label Holders. Note: Counterbalance Weights **are required** for individual lateral files that are not anchored or ganged back-toback. Order separately.

When the key-alike lock option "T" is chosen a "disposable" core is assembled in the filing unit to temporarily secure the drawers and doors for transit. The "disposable" core must be field replaced with an Intrinsic Core/Key Set in order for the Intrinsic filing unit to lock. The Core/Key Set (ZLCK) must be ordered separately or by using the Keying Order Form.



## \*press Intrinsic Steel Filing & Storage

#### **Steel Lateral File Counterbalance** Weights

Intrinsic Lateral File Counterbalance Weights provide additional stability and must be used for individual lateral files that are not anchored or ganged back-to-back. All hardware is included for field installation.

#### Steel Lateral File Front-to-Back Filing Bars

Intrinsic Lateral File Front-to-Back Filing Bars convert standard side-to-side filing to front-to-back filing in Intrinsic Lateral File drawers. Includes a set of 2 bars. One kit will accommodate any width

30"-Wide Shown

Intrinsic File. See Lateral File Front-to-Back Filing Bar Application Guide in the Intrinsic planning section for further information.

#### **Steel Lateral File Dividers**

Lateral File Dividers are freestanding painted metal dividers that securely attach magnetically to a shelf or drawer bottom.

Available in Black only.

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#### **Steel Label Holders**

Intrinsic Label Holders attach to Intrinsic filing units. Two label holder types are available, one for Bevel Pull fronts and one for Applied Pull fronts. Packaged in boxes of 6 with 12 labels.

Intrinsic Steel Lateral File Front-to-Back Filing Bars

Description	Pieces	List Price	Catalog Number
For 30"-wide Lateral File For 36"-wide Lateral File For 42"-wide Lateral File	3 3 4	\$136 136 175	ZLAT30CW ZLAT36CW ZLAT42CW

~	

Description	List Price	Catalog Number
Includes 2 bars.	\$16	ZLATFBB

#### **Steel Lateral File Dividers**

Depth	Dimensions Width	Height	List Price	Catalog Number
8" (203)	4" (102)	71⁄2" (191)	\$71	LFDE
Includes 3	dividers.			



Bevel Pull Front



Applied Pull Front

#### Intrinsic Steel Label Holders

Description	For use with:	List Price	Catalog Number
Includes 6 label holders and 12 labels.	es 6 label holders Bevel Pull Fronts 2 labels. Applied Pull Fronts		ZLHB ZLHA
	Build you Part Num		
	Sample Part Nu	ZLATFBB	

Total Cost \$16 =

#### STEEL PEDESTALS

Intrinsic Pedestals offer two drawer configurations: 12/12 with two 12" (305) drawers or 6/6/12 with two 6" (152) and one 12" (305) drawer. 6/6/12 Pedestals also include one pencil tray and each 6" drawer includes two drawer dividers.

When the key-alike lock option "T" is chosen, the Core/Key Set (ZLCK) must be ordered separately or by using the Keying Order Form.

### Intrinsic Steel Filing & Storage \*press

#### **Steel Freestanding Pedestals**

The Intrinsic Freestanding Pedestal is designed with an integrated nonremovable top that can be used beside or beneath the work top.

The pedestal is constructed of painted metal, has full extension ball bearing slides on both 6" (152) and 12" (305) drawers and includes lockable drawers and leveling glides.

Available accessories include Intrinsic Pedestal Counterbalance Weights, Side-to-Side Filing Bars and additional 6" Drawer Dividers and Pencil Trays.

Note: To use the Freestanding pedestal other than under a work surface, order an Intrinsic Pedestal Counterbalance Weight.

#### **Steel Mobile Pedestals**

The Intrinsic Mobile Pedestal is designed with a full skirt that conceals the pedestal's casters. The Pedestal is constructed of painted metal, has full extension ball bearing slides on both 6" and 12" drawers and includes lockable drawers, a counterbalance weight and four casters.

Available accessories include Side-to-Side Filing Bars and additional 6" Drawer Dividers and Pencil Trays.

		Intrinsic	Steel Free	estanding	Pede	stals	ſ		
		Depth	Dimensions Width	Height	List Price	Catalog Number	Pull Style	Trim Color	Lock
		23¼" (591)	15¼" (387)	271⁄4" (692)	\$400 420	ZP1212 ZP6612	Bevel No Cost B	Standard Finishes No Cost	R No Cost Random
Bevel Pull Shown	Applied Pull Shown		Dimensions Width	Dile Pedes Height 27½" (699)	tals List Price \$440 460	Catalog Number ZMP1212 ZMP6612	Applied + \$20 12/12 + \$30 6/6/12 L Classic E Streamline N Contempo- rary AZ Designer	Premium Finishes + \$42 See Surface Materials Page 5	*T Deduct - \$10 Key-Alike *Note: Be sure to order Core/Key Sets (ZLCK) separately (1 per unit)
			B	uild your com art Number he	plete ere:				
			S	ample					
			P	art Number:		ZP1212	.L _	J _	.T _
			т	otal Cost \$410	0 =	\$400 -	\$20	N/C	-\$10

#### Lateral File Tops

Intrinsic Lateral File Tops are sized and intended to be used with Intrinsic Steel Two-High, Three-High and Four-High Lateral Files. They are available for use with a single lateral file or a combination of two or four lateral files. Lateral File Tops have a high-pressure laminate or Thermofused laminate surface with vinyl edge. Tops are nominal 1¼" (32) thick on high-pressure laminate and nominal 1" (25) thick on Thermofused laminate. The edgeband color will always match the color of the Thermofused laminate. Note: 18" (457)-deep Lateral File Tops are sized to fit between Return Panels and can also be used in freestanding applications. 36" (914)-deep Lateral File Tops are sized for freestanding applications only.

Dimensions							
Nominal Depth	Nominal Width	Actual Depth	Actual Width	List Price	Catalog Number	Laminate Color	Edge Color
18" (457)	30" (762) 36" (914) 42" (1067) 60" (1524) 66" (1676) 72" (1829) 78" (1981) 84" (2134)	18 <sup>3</sup> ⁄ <sub>16</sub> " (462)	29 <sup>15</sup> /16" (760) 35 <sup>15</sup> /16" (913) 41 <sup>15</sup> /16" (1065) 59 <sup>15</sup> /16" (1522) 65 <sup>15</sup> /16" (1675) 71 <sup>15</sup> /16" (1827) 77 <sup>15</sup> /16" (1980) 83 <sup>15</sup> /16" (2132)	\$160 173 191 243 264 281 284 285	CLFT1830 CLFT1836 CLFT1842 CLFT1860 CLFT1866 CLFT1872 CLFT1878 CLFT1884	See Surface Materials Page 5	See Surface Material Page 5
36" (914)	30" (762) 36" (914) 42" (1067) 60" (1524) 66" (1676) 72" (1829) 78" (1981) 84" (2134)	36¼" (921)	$\begin{array}{c} 30^{3}\!/_{16}"(767)\\ 36^{3}\!/_{16}"(919)\\ 42^{3}\!/_{16}"(1072)\\ 60^{3}\!/_{16}"(1529)\\ 66^{3}\!/_{16}"(1681)\\ 72^{3}\!/_{16}"(1834)\\ 78^{3}\!/_{16}"(1986)\\ 84^{3}\!/_{16}"(2138) \end{array}$	\$230 260 291 332 373 382 385 389	CLFT3630 CLFT3636 CLFT3642 CLFT3660 CLFT3666 CLFT3672 CLFT3678 CLFT3684		

#### Intrinsic Lateral File Tops – Thermofused Laminate

Nominal Depth	Dime Nominal Width	nsions Actual Depth	Actual Width	List Price	Catalog Number	Top/E Co	Edge lor
18" (457)	36" (914) 42" (1067) 60" (1524) 66" (1676) 72" (1829) 78" (1981)	18¾16" (462)	29 <sup>15</sup> /16" (760) 35 <sup>15</sup> /16" (913) 41 <sup>15</sup> /16" (1065) 59 <sup>15</sup> /16" (1522) 65 <sup>15</sup> /16" (1527) 71 <sup>15</sup> /16" (1827) 77 <sup>15</sup> /16" (1880)	207 224 239 242	ZFCLFT1830 ZFCLFT1836 ZFCLFT1842 ZFCLFT1860 ZFCLFT1866 ZFCLFT1872 ZFCLFT1878	Sur Mate	ofused
36" (914)	84" (2134) 30" (762) 36" (914) 42" (1067) 60" (1524) 66" (1524) 66" (1676) 72" (1829) 78" (1981) 84" (2134)	361⁄4" (921)	83 <sup>15</sup> /16" (2132) 30 <sup>3</sup> /16" (767) 36 <sup>3</sup> /16" (919) 42 <sup>3</sup> /16" (1072) 60 <sup>3</sup> /16" (1529) 66 <sup>3</sup> /16" (1681) 72 <sup>3</sup> /16" (1834) 78 <sup>3</sup> /16" (1986) 84 <sup>3</sup> /16" (2138)	243 \$195 221 247 282 317 325 327 331	ZFCLFT3630 ZFCLFT3636 ZFCLFT3642 ZFCLFT3660 ZFCLFT3666 ZFCLFT3672 ZFCLFT3678 ZFCLFT3684		
			Build your com Part Number he			_	_
	Sample Part Number:				CLFT1842	.J _	.K _
			\$191 -	N/C	N/C		

#### Steel Pedestal Counterbalance Weight

The Intrinsic Pedestal Counterbalance Weight must be used in Intrinsic Freestanding Pedestals that are configured in freestanding applications other than under a work surface. All hardware is included for field installation.

#### Steel Pedestal Pencil Tray

The Pencil Tray organizes small items in the 6" (152) Intrinsic Pedestal and Storage Tower drawers. They are available when additional pencil trays are needed.

Available in black only.

### Intrinsic Steel Filing & Storage

#### Steel Pedestal 6" Drawer Dividers

The 6" Drawer Divider fits into slots in the 6" Intrinsic Pedestal and Storage Tower drawer to divide space. They are available when additional dividers are needed.

Available in black only.

### Steel Pedestal Side-to-Side Filing Bars

Side-to-Side Filing Bars convert Intrinsic 12" Pedestal and Storage Tower drawers to side-to-side or legal-size filing.

Available in black only.

#### Intrinsic Steel Pedestal Counterbalance Weights

Description	List Price	Catalog Number
Must be used if pedestal is not attached to a work surface or is used as a freestanding pedestal.	\$57	ZPCW
Intrincia Staal Padastal Panail T	rov	

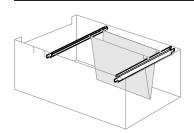
#### Intrinsic Steel Pedestal Pencil Tray

Depth	Dimensions Width	Height	List Price	Catalog Number
31⁄2" (89)	13½" (343)	1" (25)	\$12	ZPPT



#### Intrinsic Steel Pedestal 6" (or Box) Drawer Dividers

Dimensions Width Height	List Price	Catalog Number
127/8" (327) 31/2" (89)	\$11	ZPD
Includes 2 dividers.		



#### Intrinsic Steel Pedestal Side-to-Side Filing Bars

Description	List Price	Catalog Number
Includes 2 hanging bars.	\$14	ZPSSB
Build you Part Numl	r complete ber here:	
Sample Part Nu		ZPCW

Total Cost \$57 =

\$57



and the second

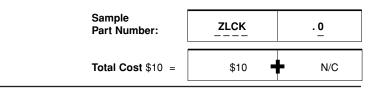
The Intrinsic Core/Key Set must be ordered when the Key-Alike Lock option is chosen to replace the "disposable" core that ships with Intrinsic filing units in order for these units to lock. This set can also be ordered to replace an existing Intrinsic Core/Key Set. Includes an Intrinsic lock core, 1 lock key and 1 Core Installation/Removal Key for every 1 to 50 Core/Key Sets ordered.

#### Intrinsic Core Installation/Removal Key

The Intrinsic Core Installation/Removal Key is needed to install or remove Intrinsic Cores in Intrinsic filing units or in Intrinsic Locks for Choices and Contrada Flipper Units (ZCHFLA and ZCTAFLA). One Core Key is included at no charge with every 1 to 50 Intrinsic Core/Key Sets ordered. This key is available if additional Installation/Removal Keys are needed.

Intrinsic Core/Key Set			
	List Price	Catalog Number	Key Number
	\$10	ZLCK	<b>0</b> Trendway Selected Key Number

Intrinsic Core Installation/Rem	oval Key		
	List Price	Catalog Number	
	\$7	ZCK	
Build you	Ir complete		
	ber here:		_



#### **Rectangular Desks/Credenza**

The Rectangular Desk has a Thermofused laminate top with vinyl edging. Standard features include a modesty, end panels, leveling glides and grommets. See grommet information in the planning section for standard grommet locations.

End panels are non-handed and can be field installed on either the left or right side.

Pedestals, File Centers, Center Drawers and other Filing and Storage units are specified separately for maximum

Full Modesty

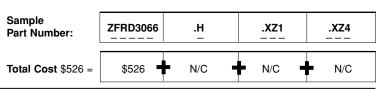
Half Modesty

flexibility. These units are offered in the Laminate filing and storage section.

If using a 24" (610)-deep desk as a Credenza, the inside dimensions are 57%" (1464) for a 60" (1524)-wide and 695/8" (1768) for a 72" (1829)-wide. Therefore, two 30" (762)-wide storage units will not fit under a ZFRD2460 and two 36" (914)-wide storage units will not fit under a ZFRD2472.

Shipped ready to assemble.

Dimension Depth	ns List Width Price	Catalog Number	Modesty Panel/ Support	Top Color	Base Color
72 30" (762) 60 66 72	2" (1524)       \$444         2" (1829)       \$511         5" (1676)       \$56         2" (1829)       \$585         2" (1829)       \$585	ZFRD2460 ZFRD2472 ZFRD3060 ZFRD3072 ZFRD3672	No Cost H Half F Full	Freestanding Thermo- fused Laminate See Surface Materials Page 5	See Surfac Materi Page Wood g base co must be same wood g top colc black





**Extended Rectangular Desks/Credenza** The Extended Rectangular Desk has a Thermofused laminate top with vinyl edging. Standard features include a modesty, end panels, leveling glides and grommets. See grommet information in the planning section for standard grommet locations.

Pedestals, File Centers, Center Drawers and other Filing and Storage units are specified separately for maximum flexibility. These units are offered in the Laminate filing and storage section. If using a 24" (610)-deep extended desk as a Credenza, the inside dimensions are 57%" (1464) for a 60" (1524)-wide and 69%" (1768) for a 72" (1829)-wide. Therefore, two 30" (762)-wide storage units will not fit under a ZFERDR367224 and two 36" (914)-wide storage units will not fit under a ZFERDL247236.

	Depth 1	Dimer Width 1	isions Width 2	Depth 2	List Price	Catalog	Modesty Panel/ Support	Top Color	Base Color
	24" (610)	36" (914)	72" (1829)	24" (610)	\$640	ZFERDR367224	No Cost H Half	Free- standing Thermo- fused Laminate See Surface Materials Page 5	See Surface Material Page 5 Wood grain base color must ba the same a wood grain to color o black.
$\rightarrow$	Intrinsio Extendo	c Extende	ed Recta nza – Le	angular eft-Hand	Desk	<i>.</i> /			
52	Depth 1	Dimen Width 1	sions Width 2	Depth 2	List Price	Catalog Number			
	24" (610)	72" (1829)	36" (914)	24" (610)	\$640	ZFERDL247236			
			Buil Part	d your con Number h	nplete ere:		_		
				ample art Number	:	ZFERDR367224	.H _	.XZ1	.XZ1

#### **Bowed Front Desks**

The Bowed Front Desk has a Thermofused laminate top with vinyl edging. Standard features include a modesty, end panels, leveling glides and grommets. See grommet information in the planning section for standard grommet locations.

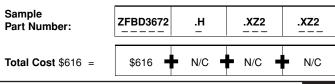
The Bowed Front Desk has a bowed top that is curved on the guest side extending 6" at the center.

End panels are non-handed and can be field installed on either the left or right side.



Pedestals, File Centers, Center Drawers and other Filing and Storage units are specified separately for maximum flexibility. These units are offered in the Laminate filing and storage section.

Dimer Depth	nsions Width	List Price	Catalog Number	Modesty Panel/ Support	Top Color	Base Color
36" (914)	72" (1829)	\$616	ZFBD3672	No Cost H Half Full	Freestanding Thermo- fused Laminate See Surface Materials Page 5	See Surface Materials Page 5 Wood grain base color must be the same as wood grain top color o black.



Fi

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T-

D-Top Peninsula Desks have Thermofused laminate D shaped top with vinyl edging. Standard features include a T-base support with adjustable height support column, or a modesty with end panels, leveling glides and grommets. See grommet information in the planning section for standard grommet locations.

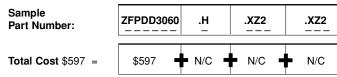
D-Top Peninsula Desks are non-handed.

If T-Base is chosen, then the adjustable support column is black.

Note: A D-Top Peninsula Desk must be connected to other Freestanding units for proper stability.

Pedestals, File Centers, Center Drawers and other Filing and Storage units are specified separately for maximum flexibility. These units are offered in the Laminate filing and storage section.

$\bigcirc$	Intrinsic D-	Top Peninsula De	esk				
	Dim Depth	ensions Width	List Price	Catalog Number	Modesty Panel/ Support	Top Color	Base Color
	30" (762)	60" (1524)	\$597	ZFPDD3060	No Cost H <sup>Half</sup>	Freestanding Thermo- fused	See Surface Materials
Full Modesty	36" (914)	72" (1829)	\$644	ZFPDD3672	F Full T T-Base	Laminate See Surface Materials Page 5	Page 5 Wood grain base color must be the same as wood grain top color or black.
T-Base							
I-Base ↓ 4*↓ (102)		Build your com Part Number he			_		



Total Cost \$597 =	\$597	N/C	N/C	-

#### **Corner Desks**

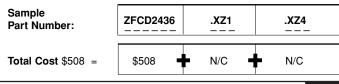
The Corner Desk has a Thermofused laminate top with a curved front. Standard features include full end panels, leveling glides and grommet. See grommet information in the planning section for standard grommet locations.

A Corner Desk must be connected to other freestanding units for proper stability.

Shipped ready to assemble.

Intrinsic Freestanding \*\*

Depth Width	ons L	List Catalog	Top	Base
	Front Width Pr	Price Number	Color	Color
<u>Depin</u> Widtr 24" (610) 36" (9		S508 ZFCD2436	Freestanding Thermo- fused Laminate See Surface Materials Page 5	Color See Surface Materials Page 5 Wood grain base color must be the same as wood grain top color or black.



## **Apress** Intrinsic Freestanding

#### Returns

Returns are designed to be used as an extension off the front edge of a Freestanding Desk, off the sides of a Corner Desk or off the side of a Peninsula Desk.

The Return has a rectangular Thermofused laminate top with vinyl edging. Standard features include a modesty, end panel, leveling glides and grommet. See grommet information in the planning section for standard grommet locations. All necessary attachment hardware included. Returns are non-handed and can be field installed on either the left or right side.

Shipped ready to assemble.

Note: Intrinsic Returns may be ordered with a 14" (356) recessed end panel for applications requiring additional leg clearance.

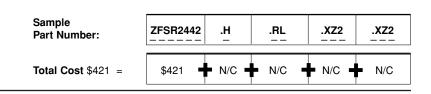
#### Bridges

The Bridge is designed to be used as a connection between two desks to create a U-shaped configuration. The Bridge has a rectangular Thermofused laminate top with vinyl edging. Standard features

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include a modesty and grommet. See grommet information in the planning section for standard grommet locations. All necessary attachment hardware included.

	Intrinsic R	eturn						
	Dimer Depth	nsions Width	List Price	Catalog Number	Modesty Panel/ Support	End Panel	Top Color	Base Color
Full Modesty w/ Full End Panel	24" (610)	36" (762) 42" (1067) 48" (1219)	\$406 421 436	ZFSR2436 ZFSR2442 ZFSR2448		No Cost EP One Full End Panel RL One Recessed End Panel	Free- standing Thermo- fused Laminate See Surface Materials Page 5	See Surface Materials Page 5 Wood grain base color must be the same as wood grain top color or black.
$\sim$	Intrinsic B	ridge						
	Dime Depth	nsions Width	List Price	Catalog Number				
Full Modesty	24" (610)	24" (610) 36" (762) 42" (1067) 48" (1219)	\$283 298 309 319	ZFSB2424 ZFSB2436 ZFSB2442 ZFSB2448				
Half Modesty		Build your cor Part Number h						



#### **Hutches with Doors**

The Intrinsic Hutch with Doors is available in 60" (1524) and 72" (1829) widths. Standard features include four equally proportioned non-locking hinged doors, 1" (25)-thick top, full coverage back panel with finished wire management ring at task light level and integrated 1" (25) full length cord management gap at base of the back panel.

Available accessories include full-width paper management slots, tackboards and task lights.

Note: Unit color refers to side panels, back panel and valance.

Note: Hutch with Doors and Open Hutch attaches to work surface with double-sided foam tape.

Shipped assembled.

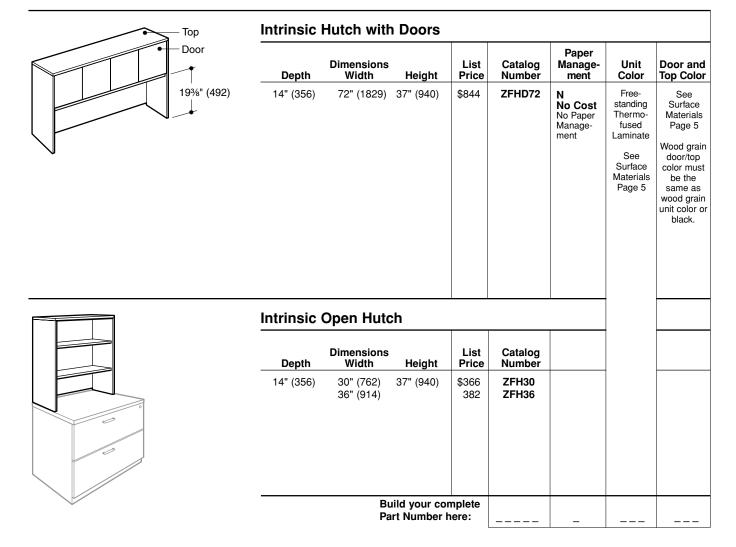
#### **Open Hutch**

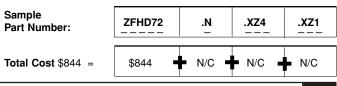
The Open Hutch is available in 30" (762) and 36" (914) widths. The units are for use above work surfaces, above the 24" (610)-deep 2-high Double Door Storage Cabinet and above the 24" (610)-deep two-drawer lateral. The open hutches have a %" (10) cord pass through gap behind the shelves and a 1" (25) full length cord management gap at base of the back panel. Each unit comes standard with two adjustable shelves and necessary shelf mounting pins. Each shelf is adjustable in 21/2" (64) increments.

Available accessories include additional shelves with mounting pins, tackboards and task lights.

Shipped ready to assemble.

Intrinsic Freestanding **\***press





## **Apress** Intrinsic Freestanding

INTRINSIC LAMINATE PEDESTALS

When the key-alike lock option "T" is chosen, the Core/Key Set (ZLCK) must be ordered separately or by using the Keying Order Form.

Shipped assembled.

#### Laminate Modular Pedestals

The Intrinsic Laminate Modular Pedestal is designed to be used beneath the work top.

Intrinsic Laminate Pedestals offer two drawer configurations: 12/12 with two 12" drawers or 6/6/12 with two 6" and one 12" drawer. 6/6/12 Pedestals include one pencil tray.

The Laminate Modular Pedestal has full extension ball bearing slides on both 6" and 12" drawers and includes lockable drawers and leveling glides.

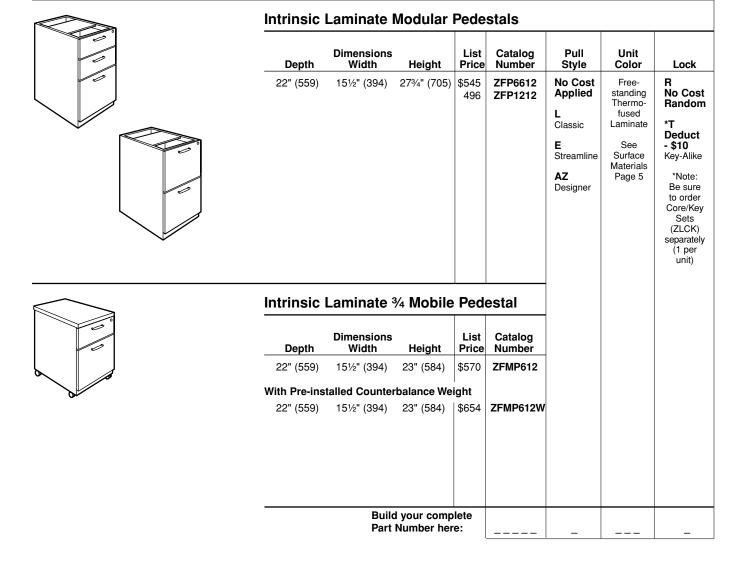
Available accessories include Laminate Modular Freestanding Pedestal Conversion Kit, Side-to-Side Filing Bars and additional Pencil Trays.

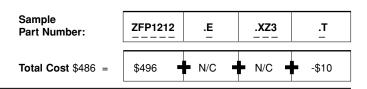
Note: To use the Modular pedestal other than under a work surface, order a Laminate Modular Pedestal Conversion Kit. United States Pricing and Planning | July 2007

#### Laminate 3/4 Mobile Pedestal

The Intrinsic Laminate Mobile <sup>3</sup>/<sub>4</sub> Pedestal is designed with a full skirt that conceals the pedestal's casters. The <sup>3</sup>/<sub>4</sub> Pedestal has full extension ball bearing slides on both 6" and 12" drawers and includes lockable drawers, four casters and counterbalance weight (for units with pre-installed counterbalance weights).

Available accessories include Side-to-Side Filing bars, Cushion Top and Counterbalance weight (for units without pre-installed counterbalance weights).





#### Laminate Two-Drawer Lateral Files

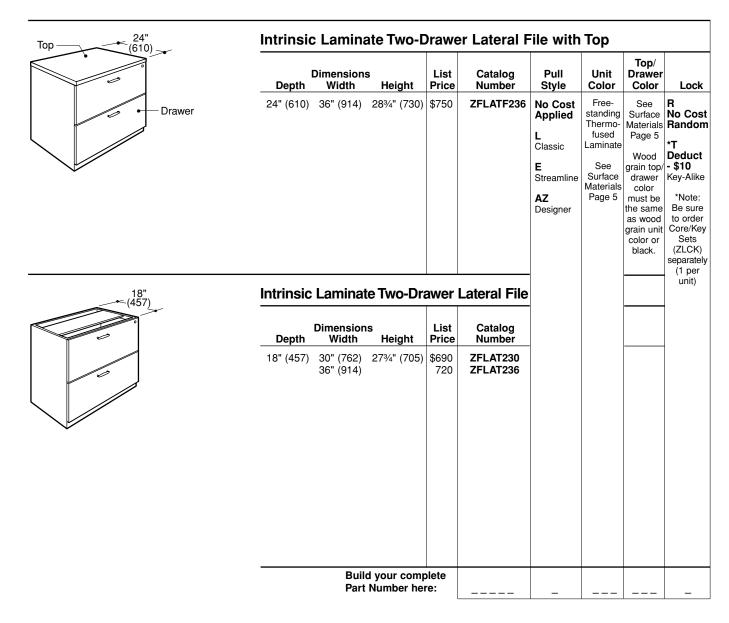
The Intrinsic Laminate Two-Drawer Lateral Files include full extension ball bearing slides, an interlock mechanism that allows only one drawer to open at a time, side-to-side filing bars, front-toback filing bars and leveling glides. Drawers accommodate side-to-side letter, A4, legal and EDP filing.

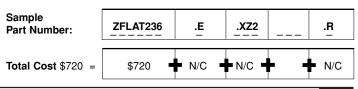
The 18" (457)-deep lateral files are intended for use under work surfaces and may not be used in freestanding applications. The 24" (610)-deep, full-depth lateral is a freestanding element.

### 

Shipped assembled.

When the key-alike lock option "T" is chosen a "disposable" core is assembled in the filing unit to temporarily secure the drawers and doors for transit. The "disposable" core must be field replaced with an Intrinsic Core/Key set in order for the Intrinsic filing unit to lock. The Core/Key set (ZLCK) must be ordered separately or by using the keying order form.





### **Apress** Intrinsic Freestanding

#### Laminate Double-Door Storage Cabinets

The Laminate Double-Door Storage cabinet is available in two depths (18" and 24").

Features include hinged locking doubledoors with one adjustable shelf in the two-high unit. Shelves adjust vertically in 2½" increments. Unit also includes leveling glides.

Available accessories include additional Double-Door Storage Shelves.

Note: The 18" (457)-deep Double-Door Storage Cabinet is intended for use under the work surface and may not be used in freestanding applications. The 24" (610)-deep Double-Door Storage Cabinet is a freestanding element.

Shipped assembled.

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When the key-alike lock option "T" is chosen a "disposable" core is assembled in the filing unit to temporarily secure the drawers and doors for transit. The "disposable" core must be field replaced with an Intrinsic Core/Key set in order for the Intrinsic filing unit to lock. The Core/Key set (ZLCK) must be ordered separately or by using the keying order form. Check Customer Care for availability.

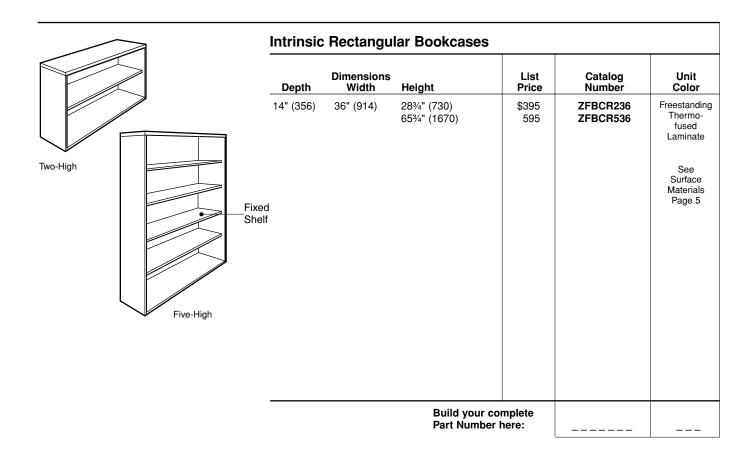
Top (610)	Intrinsi	c Laminat	e Double-	Doo	r Storage	Cabine	et with	Тор	
Door	Depth	Dimensions Width	Height	List Price	Catalog Number	Pull Style	Unit/ Shelf Color	Door/ Top Color	Lock
Two-High	24" (610)	36" (914)	28¾" (730)	\$602	ZFDDF236	No Cost Applied L Classic E Streamline AZ Designer	Free- standing Thermo- fused Laminate See Surface Materials Page 5	Materials Page 5 Wood grain door/top	R No Cost Random *T Deduct - \$10 Key-Alike *Note: Be sure to order Core/Key Sets (ZLCK) separately (1 per
		c Laminat Cabinet	e Double-	Dooi	r				unit)
1	Depth	Dimensions Width	Height	List Price	Catalog Number				
	18" (457)	36" (914)	27¾" (705)	\$563	ZFDD236				
		Pari	t Number her	e:		_			_
			Sample Part Number	: [	ZFDDF236	.AZ _	.XZ1	.XZ4	.T _
			Total Cost \$5	592 =	\$602 -	N/C	N/C	N/C	<b>-</b> \$10

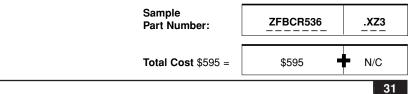
#### Laminate Bookcases

The Bookcase is complete with laminate top and base with leveling glides. The Two-high cases have one adjustable shelf. The five-high cases have three adjustable shelves and one fixed shelf (see picture). The shelves are 1" (25)thick, and adjust in 21/2" (64) increments. All Bookcase heights are designed to accommodate standard binders on all shelves.

Additional Bookcase Shelves are available.

Note: Fixed shelf on five-high Bookcases is fixed at work surface height.





#### Tables

Intrinsic Freestanding Tables are shipped complete with base and leveling glides. Each table has a Thermofused laminate top and base, 3mm matched vinyl edgeband around all tops. Tables are 2834" (730)-high.

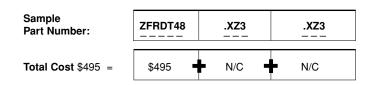
Shipped ready to assemble

#### TABLE SEATING CAPACITY

Intrinsic tables have the following suggested seating capacities:

Table Size	Seating Capacity				
Round Tables ZFRDT48	4				
Racetrack Tables ZFRTT4872	6				

Intrinsic Round Tables				
Dimensions Diameter	List Price	Catalog Number	Top Color	Base Color
48" (1219)	\$ 495	ZFRDT48	Freestanding Thermo- fused Laminate	See Surface Materials Page 5
			See Surface Materials Page 5	Wood grain base color must be the same as wood grain top color or
Intrinsic Racetrack Tables				black.
Dimensions Depth Width	List Price	Catalog Number		
48" (1219) 72" (1829)	\$ 895	ZFRTT4872		
Build your c Part Numbe	omplete r here:			

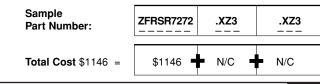


**Reception Station** The Intrinsic Reception Station is constructed of 1" (25) Thermofused laminate with matched 3mm vinyl edging on work surface and transaction top. Available in right or left configuration with full modesty. Three grommets (2 in the desk and 1 in the return) and leveling glides are standard.

Note: Transaction top overhang is 6" (152).



W2	Intrinsi	ic Rece	ption St	ation –	Right-Ha	nd			
WI	Depth 1	[ Depth 2	Dimensions Width 1	Width 2	Height	List Price	Catalog Number	Top Color	Base Color
Height	24" (610)	30" (762)	72" (1829)	72" (1829)	42" (1067)	\$1146	ZFRSR7272	Free- standing Thermo- fused Laminate	See Surface Materials Page 5
Top D1 D1 D2								See Surface Materials Page 5	Wood grain base color must be the same as wood grain top color or black.
W1	Intrinsi	ic Rece	ption St	ation –	Left-Han	d			
W2	Depth 1	[ Depth 2	Dimensions Width 1	Width 2	Height	List Price	Catalog Number		
D1 Top D2 D2	30" (762)	24" (610)	72" (1829)	72" (1829)	42" (1067)	\$1146	ZFRSL7272		
					d your com Number he				



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# Intrinsic Steel Filing & Storage

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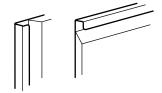
# Features & Planning

#### Finishes

All Intrinsic steel filing and storage units, including door and drawer fronts, are painted metal and are available in a variety of finishes.

#### **Pull Style Options**

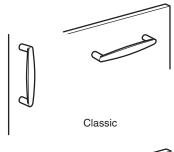
Intrinsic steel filing units have two pull style options, a bevel pull and an applied pull. The applied pull has three 128mm center pull hardware options to choose from: Classic, Streamline, Designer and Contemporary.



#### Bevel

#### Applied

Note: Applied Pulls (Classic, Streamline, Designer and Contemporary) add up to 11%" (29) to the depth of the file unit.

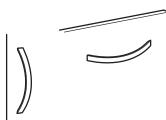




Streamline



Designer



Intrinsic steel filing and storage units have two lock options to choose from. Units can be randomly keyed (option "R") or they can be key-alike (option "T") for no additional upcharge (see page 90 for more information). When the randomly keyed option "R" is chosen the Intrinsic steel filing and storage unit will ship with a randomly numbered core/key.

When the key-alike lock option "T" is chosen the Intrinsic steel filing unit will ship with a "disposable" core in place of the core/key and the specified Intrinsic Core/Key set(s) will be packaged separately for field installation. The "disposable" core must be field replaced with an Intrinsic Core/Key set in order for the Intrinsic steel filing unit to lock. The Core/Key set (ZLCK) must be ordered separately or by using the Intrinsic Keying order form.

#### **Glide Adjustment Range**

15%" (38) for all Intrinsic steel filing and storage units.

#### **Load Capacities**

All Intrinsic steel filing units meet or exceed the following BIFMA load requirements. For a complete listing of load capacities, contact Trendway Customer Care or visit trendealer.com

#### Steel Pedestal:

6" (152) Pedestal Drawer — 20 lbs. (9kg) 12" (305) Pedestal Drawer — 40 lbs. (18kg) Top — 90 lbs. (41kg)

#### Steel Laterals:

Drawer — approx. 2.6 lbs. (1.17kg) per linear inch Shelf (5-High) — approx. 3.3 lbs. (1.5kg) per linear inch

Top — approx. 4.6 lbs. (2.1kg) per linear inch

#### Steel Storage Towers:

6" (152) Pedestal Drawer — 20 lbs. (9kg) 12" (305) Pedestal Drawer — 40 lbs. (18kg) Top — 140 lbs. (64kg) Wardrobe Shelf — 30 lbs. (14kg) Wardrobe Bottom — 50 lbs. (23kg) Cupboard Shelf — 60 lbs. (27kg) Cupboard Bottom — 90 lbs. (41kg) Coat Rod — 10 lbs. (5kg)

#### Steel Double-Door Storage Units:

Shelf — 100 lbs. (45kg) Top — 160 lbs. (73kg) Bottom of Cabinet — 160 lbs. (73kg) Coat Rod — 55 lbs. (25kg)

#### Maximum Load Capacity For Any Steel Storage Unit

The maximum load capacity for any storage unit is calculated by multiplying the above stated lbs. for each shelf or drawer that is included with the unit and adding them together (includes the top of the unit and the inside bottom).

Eg: Maximum load capacity for a ZDD536 = load capacity for bottom + 3 shelves

- + unit top
- = 160 lbs. + 100 lbs. x 3 +160 lbs.
- = 620 lbs. maximum load

Eg: Maximum load capacity for a ZLAT536 = load capacity for drawer x 4 drawers

+ 5-high flipper shelf + unit top

= 2.6 lbs./linear in. x 36" x 4 + 3.3 lbs./ linear in. x 36" + 4.6 lbs./linear in. x 36" = approx. 658 lbs. maximum load (for actual load capacities for each size Intrinsic Steel Lateral File contact Trendway Customer Care or visit trendealer.com).

# Note: The addition of more shelves does not increase the maximum amount a unit can be loaded.

#### Proper Usage

**Pedestals and Two-High Lateral Files** Any pedestal and two-high lateral file that is attached to the underside of a work surface must have glides adjusted to support the weight of the pedestal or lateral file.

#### Lateral Files

CAUTION: Any freestanding lateral file, if improperly used or loaded, can tip. Since files may contain significant weight, this tipping can result in serious damage and/or personal injury. For proper and safe performance, read and follow instructions provided with each file.

Do not attempt to open more than one lateral file drawer at a time. Do not use drawers as steps. Failure to follow these instructions may cause tipping of cabinet, resulting in personal injury.

Use counterbalance weights whenever lateral files or pedestals are not anchored or ganged back-to-back. Side-by-side ganging does not improve stability.

To avoid tipping, always load bottom drawers before loading top drawer.

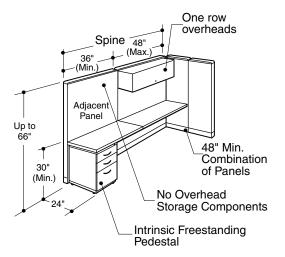
#### Specifications

All dimensions are nominal unless otherwise noted.

# Features & Planning

Intrinsic Steel Pedestals, 2-high Laterals and 2-high Double Door Storage Cabinets can be used as work surface supporting elements which may replace return panels if all of the following criteria is met.

- All criteria for using lower height return panels is met (page 59 in the Choices price book).
- At least half of the support elements must be return panels.
- When using Intrinsic Steel Pedestals, 2-high Laterals and 2-high Double Door Storage Cabinets as a work surface supporting element, a Work Surface Bracket must be used to support the back of the work surface and filing unit must be attached to the underside of the work surface using 4 screws and washers.



# Intrinsic Steel Lateral File Front-to-Back Filing Bar Application Guide

Intrinsic Steel Lateral File Front-to-Back Filing Bars (ZLATFBB) are used to convert letter and legal size folders to front-to-back filing in Intrinsic Lateral File drawers. The diagrams below illustrate capacity and how many bars are needed for each application.

### Intrinsic Lateral Front-to-Back Filing Bars

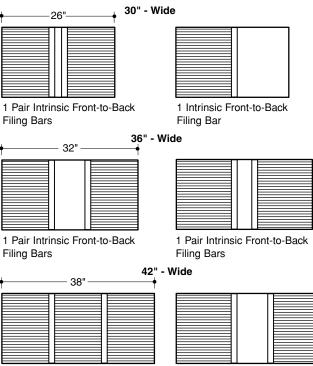


15½

151/2"

151/2

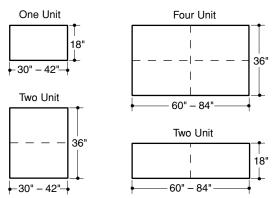




1 Pair Intrinsic Front-to-Back Filing Bars 1 Pair Intrinsic Front-to-Back Filing Bars

## Intrinsic Steel Lateral File Top Specification Guide

Intrinsic Lateral File Tops are available for use with one, two or four Intrinsic lateral file unit combination. For non-standard sizes, contact Trendway Custom Solutions 1-800-893-8117.



#### **Steel Storage Towers**

The Intrinsic Storage Tower provides wardrobe, drawer and cupboard storage in a single cabinet. Each of these storage areas can be locked independently to allow for varying levels of security. Storage Towers are available in either a Right-Hand version with the wardrobe on the right side, or a Left-Hand version with the wardrobe on the left side.

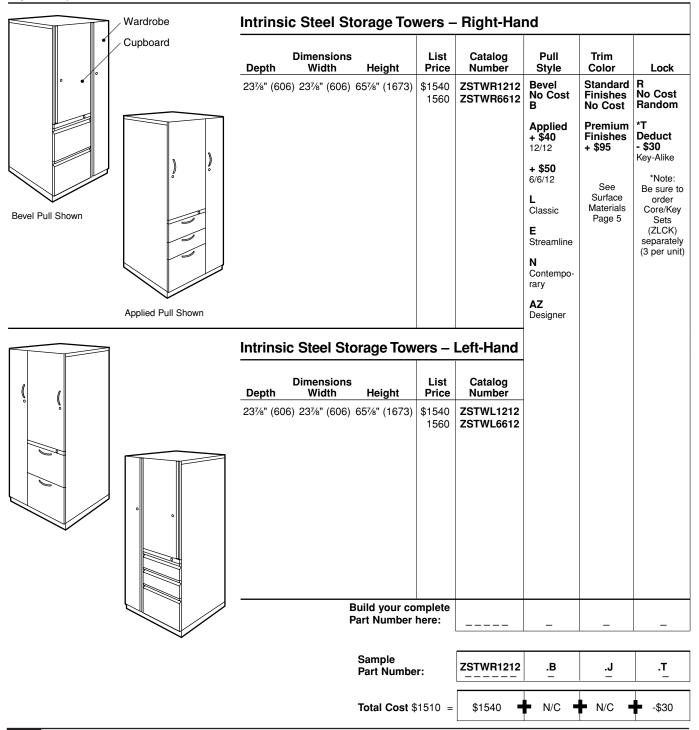
Storage Towers are constructed of painted metal and have adjustable leveling glides. The wardrobe unit includes a wardrobe bar and one adjustable painted metal shelf. The cupboard unit includes two adjustable painted metal shelves. Shelves adjust vertically in 1½" (38) increments. The pedestals have full extension ball bearing slides on both 6" and 12" drawers. 6/6/12 pedestals include one pencil tray and each 6" drawer includes two drawer dividers. All Intrinsic Storage Towers include a pre-installed counterbalance weight.

Available accessories include Lateral File Dividers, Intrinsic Side-to-Side Filing Bars and additional shelves, 6" Drawer Dividers and Pencil Trays.

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When the key-alike lock option "T" is chosen a "disposable" core is assembled in the filing unit to temporarily secure the drawers and doors for transit. The "disposable" cores must be field replaced with Intrinsic Core/Key Sets in order for the Intrinsic filing unit to lock. Core/Key Sets (ZLCK) must be ordered separately or by using the keying order form.

Note: For Storage Towers only; If "R" is chosen the same random lock number will be assembled in each of the 3 lock locations.



# Intrinsic Steel Filing & Storage

#### Steel Storage Tower Cupboard Shelf

The Cupboard Shelf fits in Intrinsic Storage Tower units in the cupboard storage area for additional shelf space. Includes one cupboard shelf and 4 Intrinsic shelf clips.

#### Steel Storage Tower Wardrobe Shelf

The Wardrobe Shelf fits in Intrinsic Storage Tower units in the wardrobe storage area for additional shelf space. Includes one wardrobe shelf and 4 Intrinsic shelf clips.

## **Steel Pedestal Pencil Tray**

The Pencil Tray organizes small items in the 6" (152) Intrinsic Pedestal and Storage Tower drawers.

Available in black only.

## Steel Pedestal 6" Drawer Dividers

The 6" Drawer Divider fits into slots in the 6" (152) Intrinsic Pedestal and Storage Tower drawer to divide space, and are available when additional dividers are needed.

Available in black only.

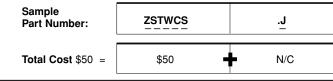
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#### Steel Pedestal Side-to-Side Filing Bars

Side-to-Side Filing Bars convert 12" (305) Intrinsic Pedestal and Storage Tower drawers to side-to-side or legal-size filing.

Available in black only.

	Steel Sto	rage row			1
Depth	Dimensions Width	Height	List Price	Catalog Number	Trim Color
197⁄8" (505)	15½" (394)	3⁄4" (19)	\$50	ZSTWCS	Standard Finishes No Cost
Intrinsic	Steel Sto	rage Tow	ver Wardro	be Shelf	Premium Finishes + \$8
Depth	Dimensions Width	Height	List Price	Catalog Number	See Surface Materials
197⁄8" (505)	8" (203)	3⁄4" (19)	\$37	ZSTWWS	Page 5
Intrinsic	Steel Ped	lestal Pe	ncil Tray		
Depth	Dimensions Width	Height	List Price	Catalog Number	
31⁄2" (89)	13½" (343)	1" (25)	\$12	ZPPT	
				Disider	
Intrinsic	Steel Ped	estal 6"	(or Box) D	rawer Divider	
Intrinsic Width	Steel Ped Dimensions Height		(or Box) D	Catalog Number	
	Dimensions Height		List	Catalog	
Width	Dimensions Height 31⁄2" (89)		List Price	Catalog Number	
Width 12%" (327) Includes 2 d	Dimensions Height 31⁄2" (89) dividers.		List Price \$11	Catalog Number	
Width 12%" (327) Includes 2 d	Dimensions Height 3½" (89) dividers.		List Price \$11	Catalog Number ZPD	
Width 127/8" (327) Includes 2 of Intrinsic Descript	Dimensions Height 3½" (89) dividers.		List Price \$11 de-to-Side	Catalog Number ZPD Filing Bars Catalog	



# Intrinsic Steel Filing & Storage

#### **Steel Lateral Files**

Intrinsic Lateral Files are available with or without pre-installed counterbalance weights. The Intrinsic Lateral Files are constructed of painted metal and includes full extension ball bearing slides, an interlock mechanism that allows only one drawer to open at a time, side-toside filing bars, leveling glides and one plastic label holder per drawer. Drawers accommodate side-to-side letter, A4, legal and EDP filing. Available accessories include Intrinsic Front-to-Back Filing Bars, Lateral File Tops, Counterbalance Weights (for units without pre-installed counterbalance weights) and additional Lateral File Dividers and Label Holders.

Note: Counterbalance Weights **are required** for individual lateral files that are not anchored or ganged back-toback. Order separately. United States Pricing and Planning | July 2007

When the key-alike lock option "T" is chosen a "disposable" core is assembled in the filing unit to temporarily secure the drawers and doors for transit. The "disposable" core must be field replaced with an Intrinsic Core/Key Set in order for the Intrinsic filing unit to lock. The Core/Key Set (ZLCK) must be ordered separately or by using the Keying Order Form.

Depth	Dimensions Width	Height	List Price	Catalog Number	Pull Style	Trim Color	Lock
171/8" (454)	297⁄8" (759) 357⁄8" (911) 417⁄8" (1064)	27¼" (692) 27¼" (692) 27¼" (692)	\$560 620 695	ZLAT230 ZLAT236 ZLAT242	Bevel No Cost B	Standard Finishes No Cost	R No Cos Randor
With Pre-in	stalled Count		eight		Applied	Premium	*T
171⁄8" (454)	297/8" (759) 357/8" (911)	27 <sup>1</sup> ⁄ <sub>4</sub> " (692) 27 <sup>1</sup> ⁄ <sub>4</sub> " (692)	-	ZLAT230W ZLAT236W	+ <b>\$20</b> 2-High	Finishes + \$53 2-High	Deduc - \$10 Key-Alik
	417⁄8" (1064)	271/4" (692)	890	ZLAT242W	<b>+ \$30</b> 3-High	+ <b>\$95</b> 3- and 4-	*Not Be sur
Intrinsic	Steel Thre	ee-High L	ateral	Files	<b>+ \$40</b> 4-High	High See	ord Core/
Depth	Dimensions Width	Height	List Price	Catalog Number	L Classic	Surface Materials Page 5	Set (ZLC separa (1 per
171⁄8" (454)	357⁄8" (911)	39¼" (997) 39¼" (997) 39¼" (997)	\$730 820 900	ZLAT330 ZLAT336 ZLAT342	E Streamline		
With Pre-in	stalled Count	, ,		2LA1342	Contempo- rary		
17%" (454)	291/8" (759)	39¼" (997)	\$886	ZLAT330W	AZ		
	357⁄8" (911) 417⁄8" (1064)	39¼" (997) 39¼" (997)	976 1095	ZLAT336W ZLAT342W	Designer		
Intrinsic	( )	39¼" (997)	1095	ZLAT342W	Designer		
Intrinsic Depth	417⁄8" (1064)	39¼" (997)	1095	ZLAT342W	Designer		
	417%" (1064) <b>Steel Fou</b> <b>Dimensions</b> Width 297%" (759) 357%" (911)	39¼" (997) Ir-High La Height 511/8" (1299) 511/8" (1299)	1095 teral l List Price \$ 920 1020	ZLAT342W Files Catalog Number ZLAT430 ZLAT436	Designer		
<b>Depth</b> 177⁄8" (454)	417%" (1064) <b>Steel Fou</b> <b>Dimensions</b> Width 297%" (759) 357%" (911) 417%" (1064)	39¼" (997) Ir-High La Height 511/8" (1299) 511/8" (1299) 511/8" (1299)	1095 teral l List Price \$ 920 1020 1130	ZLAT342W Files Catalog Number ZLAT430	Designer		
<b>Depth</b> 17%" (454)	417%" (1064) <b>Steel Fou</b> <b>Dimensions</b> Width 297%" (759) 357%" (911) 417%" (1064) <b>stalled Counte</b> 297%" (759) 357%" (911)	39¼" (997) Ir-High La Height 511/8" (1299) 511/8" (1299) 511/8" (1299)	1095 teral l List Price \$ 920 1020 1130 sight \$1076 1176	ZLAT342W Files Catalog Number ZLAT430 ZLAT436	Designer		
Depth 17%" (454) With Pre-in	417%" (1064) <b>Steel Fou</b> <b>Dimensions</b> Width 297%" (759) 357%" (911) 417%" (1064) <b>stalled Count</b> 297%" (759) 357%" (911) 417%" (1064)	39¼" (997) III-High La Height 51½" (1299) 51½" (1299) 51½" (1299) erbalance We 51½" (1299) 51½" (1299) 51½" (1299)	1095 tteral I Price \$ 920 1020 1130 sight \$1076 1176 1325	ZLAT342W Files Catalog Number ZLAT430 ZLAT436 ZLAT442 ZLAT430W ZLAT436W	Designer		
Depth 17%" (454) With Pre-in	417%" (1064) <b>Steel Fou</b> <b>Dimensions</b> Width 297%" (759) 357%" (911) 417%" (1064) <b>stalled Count</b> 297%" (759) 357%" (911) 417%" (1064)	39¼" (997) III-High La Height 51½" (1299) 51½" (1299) 51½" (1299) erbalance We 51½" (1299) 51½" (1299) 51½" (1299)	1095 tteral I List Price \$ 920 1020 1130 sight \$1076 1176 1325 mplete	ZLAT342W Files Catalog Number ZLAT430 ZLAT436 ZLAT442 ZLAT430W ZLAT436W	Designer		
Depth 17%" (454) With Pre-in	417%" (1064) <b>Steel Fou</b> <b>Dimensions</b> Width 297%" (759) 357%" (911) 417%" (1064) <b>stalled Counte</b> 297%" (759) 357%" (911) 417%" (1064) B P	39¼" (997) III-High La Height 51½" (1299) 51½" (1299) 51½" (1299) erbalance We 51½" (1299) 51½" (1299) 51½" (1299) 51½" (1299) 51½" (1299)	1095 tteral I List Price \$ 920 1020 1130 sight \$1076 1176 1325 mplete	ZLAT342W Files Catalog Number ZLAT430 ZLAT436 ZLAT442 ZLAT430W ZLAT436W	Lesigner		

Total Cost \$580 =

\$560

\$20 📥 N/C

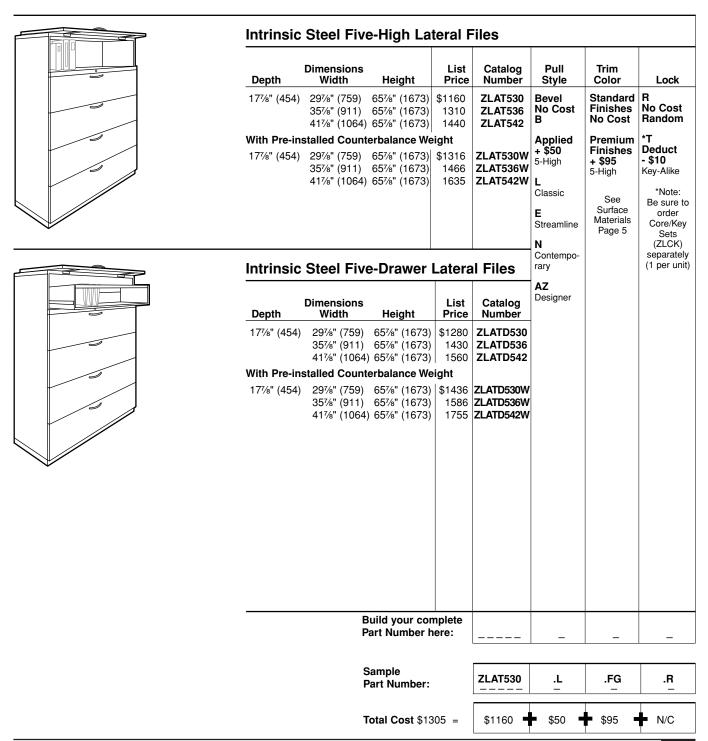
N/C

#### Steel Five-High Lateral File

The Intrinsic Five-High Lateral File has four lateral drawers and an overhead storage unit with a door that stores over the top and has a stationary shelf. The Five-High Lateral File includes 2 Lateral File Dividers.

#### Steel Five-Drawer Lateral File

The Intrinsic Five-Drawer Lateral File has four lateral drawers and an over the top storing flipper door with a roll-out filing shelf behind the door.



# Intrinsic Steel Filing & Storage

# Steel Lateral File Counterbalance Weights

Intrinsic Lateral File Counterbalance Weights provide additional stability and must be used for individual lateral files that are not anchored or ganged back-to-back. All hardware is included for field installation.

# Steel Lateral File Front-to-Back Filing Bars

Intrinsic Lateral File Front-to-Back Filing Bars convert standard side-to-side filing to front-to-back filing in Intrinsic Lateral File drawers. Includes a set of 2 bars. One kit will accommodate any width Intrinsic File. See Lateral File Front-to-Back Filing Bar Application Guide in the Intrinsic planning section for further information.

#### **Steel Lateral File Dividers**

Lateral File Dividers are freestanding painted metal dividers that securely attach magnetically to a shelf or drawer bottom.

Available in Black only.

United States Pricing and Planning | July 2007

#### **Steel Label Holders**

Intrinsic Label Holders attach to Intrinsic filing units. Two label holder types are available, one for Bevel Pull fronts and one for Applied Pull fronts. Packaged in boxes of 6 with 12 labels.

	Intrinsic Steel Lateral	File Count	terbalance	Weights
r 10	Description	Pieces	List Price	Catalog Number
	For 30"-wide Lateral File	3	\$136	ZLAT30CW
	For 36"-wide Lateral File	3	136	ZLAT36CW
30"-Wide Shown	For 42"-wide Lateral File	4	175	ZLAT42CW
	Intrinsic Steel Lateral	File Front-	to-Back Fi	ling Bars

Description	List Price	Catalog Number
Includes 2 bars.	\$16	ZLATFBB

## **Steel Lateral File Dividers**

Depth	Dimensions Width	Height	List Price	Catalog Number
8" (203)	4" (102)	7½" (191)	\$71	LFDE
Includes 3	3 dividers.			





**Bevel Pull Front** 



Applied Pull Front

## **Intrinsic Steel Label Holders**

Description	For use with:	Price	Number
Includes 6 label holders and 12 labels.	Bevel Pull Fronts Applied Pull Fronts	\$26 26	ZLHB ZLHA
	Build you Part Numl	r complete ber here:	
	Sample Part Nu		ZLATFBB
	Total C	<b>ost</b> \$16 =	\$16

List

Catalog

#### Lateral File Tops

Intrinsic Lateral File Tops are sized and intended to be used with Intrinsic Steel Two-High, Three-High and Four-High Lateral Files. They are available for use with a single lateral file or a combination of two or four lateral files. Lateral File Tops have a high-pressure laminate or Thermofused laminate surface with either vinyl or wood edge. Wood edge only available on high-pressure laminate tops. Tops are nominal 11/4" (32) thick on high-pressure laminate and nominal 1" (25) thick on Thermofused laminate. The edgeband color will always match the color of the Thermofused laminate.

The edgeband color will always match the color of the Thermofused laminate.

Note: 18" (457)-deep Lateral File Tops are sized to fit between Return Panels and can also be used in freestanding applications. 36" (914)-deep Lateral File Tops are sized for freestanding applications only.

Nominal Depth	Dime Nominal Width	nsions Actual Depth	Actual Width	List Price	Catalog Number	Laminate Color	Edge Color
18" (457)	30" (762) 36" (914) 42" (1067) 60" (1524) 66" (1676) 72" (1829)	18¾16" (462)	29 <sup>15</sup> / <sub>16</sub> " (760) 35 <sup>15</sup> / <sub>16</sub> " (913) 41 <sup>15</sup> / <sub>16</sub> " (1065) 59 <sup>15</sup> / <sub>16</sub> " (1522) 65 <sup>15</sup> / <sub>16</sub> " (1675) 71 <sup>15</sup> / <sub>16</sub> " (1827)	\$160 173 191 243 264 281	CLFT1830 CLFT1836 CLFT1842 CLFT1860 CLFT1866 CLFT1872	See Surface Materials Page 5	See Surface Materials Page 5
	78" (1981) 84" (2134)		77 <sup>15</sup> ⁄16" (1980) 83 <sup>15</sup> ⁄16" (2132)	284 285	CLFT1878 CLFT1884		WOOD
36" (914)	30" (762) 36" (914) 42" (1067) 60" (1524) 66" (1676) 72" (1829) 78" (1981) 84" (2134)	36¼" (921)	30 <sup>3</sup> /16" (767) 36 <sup>3</sup> /16" (919) 42 <sup>3</sup> /16" (1072) 60 <sup>3</sup> /16" (1529) 66 <sup>3</sup> /16" (1681) 72 <sup>3</sup> /16" (1834) 78 <sup>3</sup> /16" (1986) 84 <sup>3</sup> /16" (2138)	\$230 260 291 332 373 382 385 389	CLFT3630 CLFT3636 CLFT3642 CLFT3660 CLFT3666 CLFT3672 CLFT3678 CLFT3684		VENEER EDGE + <b>\$229</b> See Surface Materials Page 5

### Intrinsic Lateral File Tops – Thermofused Laminate

Nominal Depth	Dime Nominal Width	nsions Actual Depth	Actual Width	List Price	Catalog Number	Top/E Co	
18" (457) 	30" (762) 36" (914) 42" (1067) 60" (1524) 66" (1676) 72" (1829) 78" (1981) 84" (2134) 30" (762) 36" (914) 42" (1067) 60" (1524) 66" (1676) 72" (1829) 78" (1981) 84" (2134)	36¼" (921)	29 <sup>15</sup> /16" (760) 35 <sup>15</sup> /16" (913) 41 <sup>15</sup> /16" (1065) 59 <sup>15</sup> /16" (1522) 65 <sup>15</sup> /16" (1522) 65 <sup>15</sup> /16" (1675) 71 <sup>15</sup> /16" (1980) 83 <sup>15</sup> /16" (2132) 30 <sup>3</sup> /16" (767) 36 <sup>3</sup> /16" (919) 42 <sup>3</sup> /16" (172) 60 <sup>3</sup> /16" (1529) 66 <sup>3</sup> /16" (1681) 72 <sup>3</sup> /16" (1834) 78 <sup>3</sup> /16" (1986) 84 <sup>3</sup> /16" (2138)	\$136 147 163 207 224 239 242 243 \$195 221 247 282 317 325 327 331	ZFCLFT1830 ZFCLFT1836 ZFCLFT1842 ZFCLFT1860 ZFCLFT1860 ZFCLFT1872 ZFCLFT1878 ZFCLFT3630 ZFCLFT3636 ZFCLFT3660 ZFCLFT3666 ZFCLFT3666 ZFCLFT3672 ZFCLFT3678 ZFCLFT3678	Freesta Thermo Lami Ser Surt Mate Pag	ofused nate ee race erials
			Build your com Part Number he			_	_
			Sample Part Numbe	er:	CLFT1842	.J _	.K _
			Total Cost ∜	6191 =	\$191	N/C	N/C



#### Steel Double-Door Storage Cabinets

The Intrinsic Double-Door Storage Cabinet is constructed of painted metal and is available in three heights to match two-, three- and five-high Intrinsic Lateral Files. Features include hinged locking double-doors with one adjustable shelf in the two-high unit, two adjustable shelves in the three-high unit and three adjustable shelves in the five-high unit. Shelves adjust vertically in 11/2" (38) increments.

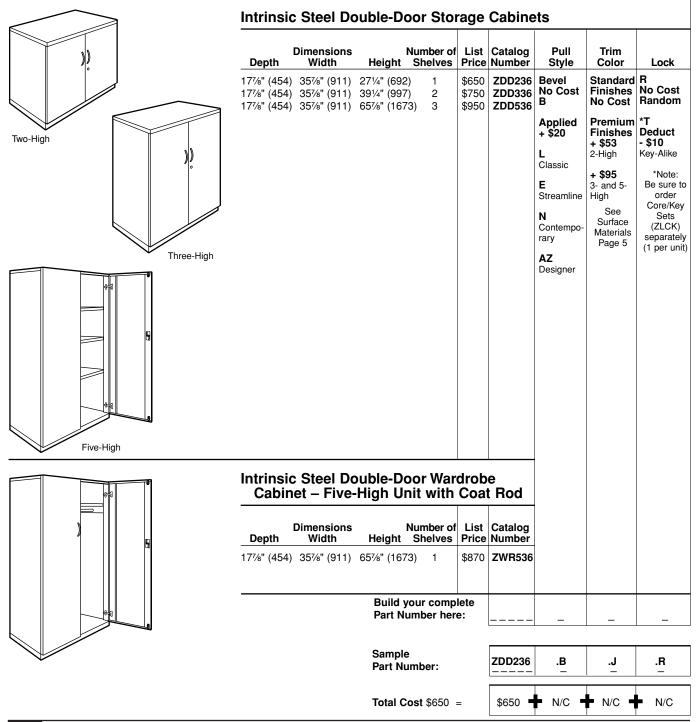
Available accessories include additional Lateral File Dividers and Double-Door Storage Shelves.

#### Steel Double-Door Wardrobe Cabinet

The Intrinsic Double-Door Wardrobe Cabinet is constructed of painted metal and matches the height of the five-high Intrinsic Lateral Files. Features include hinged locking double-doors, one painted shelf and a full-width wardrobe bar.

Available accessories include Lateral File Dividers and Intrinsic Double-Door Storage Shelves. United States Pricing and Planning | July 2007

When the key-alike lock option "T" is chosen a "disposable" core is assembled in the filing unit to temporarily secure the drawers and doors for transit. The "disposable" core must be field replaced with an Intrinsic Core/Key set in order for the Intrinsic filing unit to lock. The Core/Key set (ZLCK) must be ordered separately or by using the keying order form.



#### Steel Double-Door Storage Shelf

The Intrinsic Double-Door Storage Shelf fits in Intrinsic Double-Door Storage and Wardrobe Cabinets for additional shelf space. Includes one shelf and four Intrinsic shelf clips.

#### **Steel Lateral File Dividers**

Lateral File Dividers are freestanding dividers that securely attach magnetically to a shelf or drawer bottom.

Available in Black only.

Dimensions _ Depth Width Heigl	List nt Price	Catalog Number	Trim Color
137⁄8" (352) 357⁄8" (911) 3⁄4" (1	9) \$59	ZDDS	Standard Finishes No Cost Premium Finishes + \$9 See Surface Materials Page 5
Steel Lateral File Divide	ers		
Dimensions Depth Width Height	List Price	Catalog Number	
8" (203) 4" (102) 7½" (19 Includes 3 dividers.	1) \$71	LFDE	
Build y Part No	our complete		

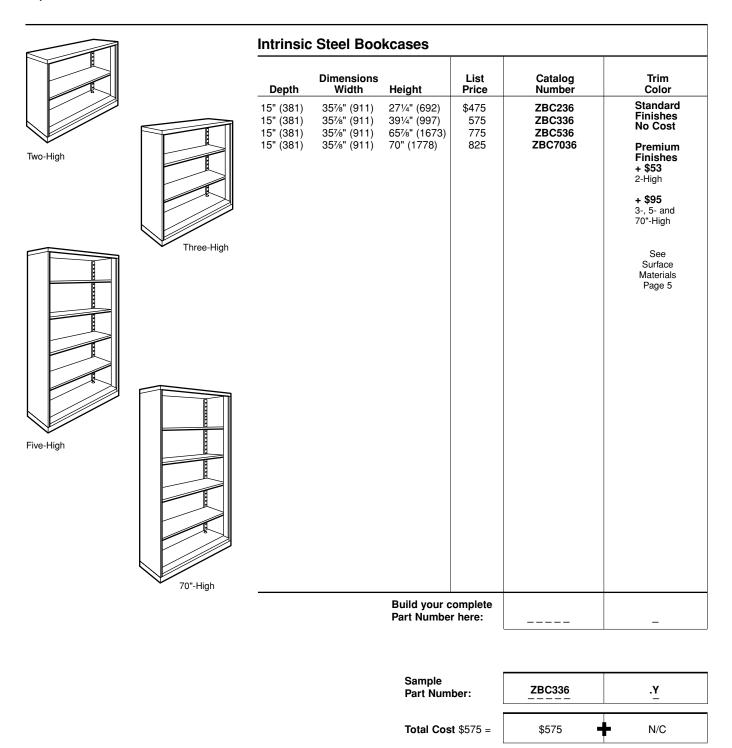


#### **Steel Bookcases**

The Bookcases are available in four heights: Two-, Three- and Five- and an additional 70"-High version. The Two-, Three- and Five-High Bookcases match up precisely with the height of the Two-, Three-, and Five-High Intrinsic Lateral Files. The 70-inch High Bookcase allows for 5 full-height useable shelves. The Two-High case has one adjustable shelf; the Three-High case has 2 adjustable shelves; the Five-High and the 70-inch High cases each have 4 adjustable shelves. The shelf thickness is <sup>3</sup>/<sub>4</sub>" (19) and vertically adjustable in 1<sup>1</sup>/<sub>2</sub>" (38) increments.

Available accessories include Bookcase Shelf/File Dividers and Intrinsic Bookcase Shelves.

Note: The Intrinsic Two-High Bookcase cannot be used as a work surface supporting element.



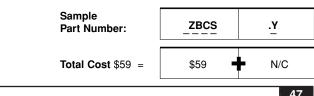
#### **Steel Bookcase Shelf**

The Intrinsic Bookcase Shelf fits into Intrinsic Bookcases for additional shelf space. Includes one shelf and attachment clips.

### Steel Bookcase Shelf/File Dividers

Shelf/File Dividers are freestanding dividers that securely attach magnetically to a shelf or drawer bottom. Includes three dividers. Available in all Standard Smooth trim colors.

Depth	Dimensions Width	Height	List Price	Catalog Number	Trim Color
11 <sup>13</sup> ⁄16" (300)	357⁄8" (911)	<sup>3</sup> ⁄4" (19)	\$59	ZBCS	Standard Finishes No Cost
					Premium Finishes + \$9 See Surface Materials Page 5
Steel Book	case Shelf/F	ile Dividers			
Steel Book	Case Shelf/F	ile Dividers	List Price	Catalog Number	Trim Color
	Dimensions		List		Color Standard
Depth	Dimensions Width 4" (102)	Height	List Price	Number	Color
<b>Depth</b> 8" (203)	Dimensions Width 4" (102)	Height	List Price	Number	Color Standard Smooth Finish



# Intrinsic Steel Filing & Storage

### INTRINSIC STEEL PEDESTALS

Intrinsic Pedestals offer two drawer configurations: 12/12 with two 12" (305) drawers or 6/6/12 with two 6" (152) and one 12" (305) drawer. 6/6/12 Pedestals also include one pencil tray and each 6" drawer includes two drawer dividers.

When the key-alike lock option "T" is chosen, the Core/Key Set (ZLCK) must be ordered separately or by using the Keying Order Form.

### Steel Freestanding Pedestals

The Intrinsic Freestanding Pedestal is designed with an integrated nonremovable top that can be used beside or beneath the work top.

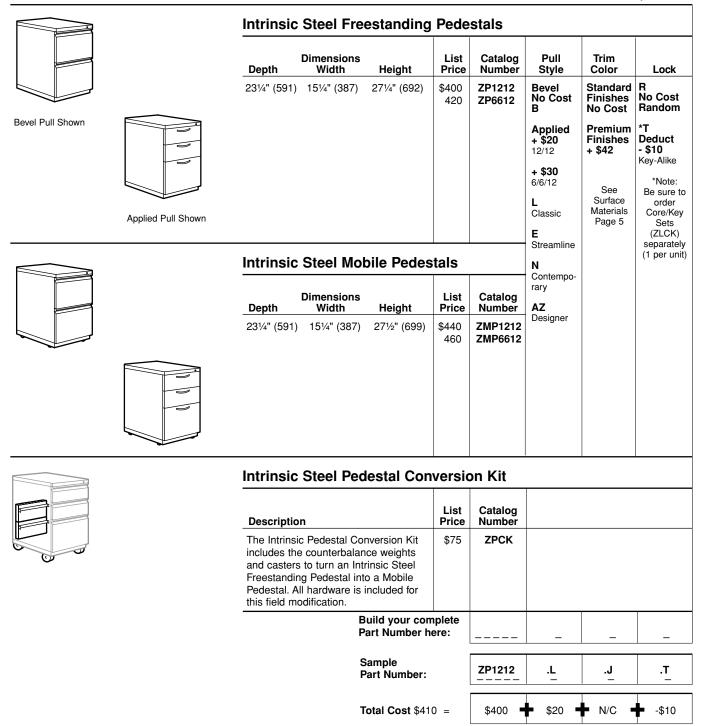
The pedestal is constructed of painted metal, has full extension ball bearing slides on both 6" (152) and 12" (305) drawers and includes lockable drawers and leveling glides.

Available accessories include Intrinsic Pedestal Counterbalance Weights, Side-to-Side Filing Bars and additional 6" Drawer Dividers and Pencil Trays. Note: To use the Freestanding pedestal other than under a work surface, order an Intrinsic Pedestal Counterbalance Weight.

#### **Steel Mobile Pedestals**

The Intrinsic Mobile Pedestal is designed with a full skirt that conceals the pedestal's casters. The Pedestal is constructed of painted metal, has full extension ball bearing slides on both 6" and 12" drawers and includes lockable drawers, a counterbalance weight and four casters.

Available accessories include Side-to-Side Filing Bars and additional 6" Drawer Dividers and Pencil Trays.



#### Steel Pedestal Counterbalance Weight

The Intrinsic Pedestal Counterbalance Weight must be used in Intrinsic Freestanding Pedestals that are configured in freestanding applications other than under a work surface. All hardware is included for field installation.

#### Steel Pedestal Pencil Tray

The Pencil Tray organizes small items in the 6" (152) Intrinsic Pedestal and Storage Tower drawers. They are available when additional pencil trays are needed.

Available in black only.

## Steel Pedestal 6" Drawer Dividers

The 6" Drawer Divider fits into slots in the 6" Intrinsic Pedestal and Storage Tower drawer to divide space. They are available when additional dividers are needed.

Available in black only.

# Steel Pedestal Side-to-Side Filing Bars

Side-to-Side Filing Bars convert Intrinsic 12" Pedestal and Storage Tower drawers to side-to-side or legal-size filing.

Available in black only.

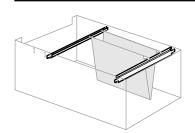
## Intrinsic Steel Pedestal Counterbalance Weights

Descrip	tion		List Price	Catalog Number
	ed if pedestal is face or is used as		\$57	ZPCW
ntrinsio Depth	C Steel Pede Dimensions Width	estal Pencil	Tray List Price	Catalog Number



## Intrinsic Steel Pedestal 6" (or Box) Drawer Dividers

Dimensions		List	Catalog
Width	Height	Price	Number
127⁄8" (327)	31⁄2" (89)	\$11	ZPD
Includes 2 divide	ers.		



## Intrinsic Steel Pedestal Side-to-Side Filing Bars

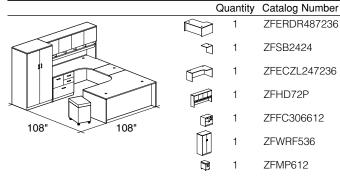
Description Includes 2 hanging bars.	List Price \$14	Catalog Number ZPSSB
	ir complete ber here:	
Sampl Part N	e umber:	ZPCW
Total C	<b>Cost</b> \$57 =	\$57

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Typical 6'x6' "L" Workstation		L	ist Price \$2,856	Typical "U" Workstation		L	.ist I
	C	Quantit	y Catalog Number		(	Quantit	y C
		1	ZFRD3072			1	Ζ
	Ŷ	1	ZFSR2442		آ	1	Ζ
	F	1	ZFHD72			1	Z
	Î	1	ZFP6612		F	1	Z
72" 72"	Ì	1	ZFP1212		Ê	1	Z

Typical Peninsula "L" Workstation List Price \$4,040 Quantity Catalog Number Ā ZFPDD3072 1 Ŷ 1 ZFSR2442 Ê 1 ZFLATF236 Ħ 1 ZFHD72 1 ZFSTWL6612 96" 72

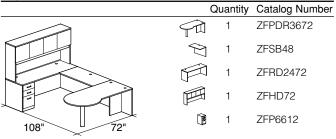
#### Typical Curved Corner "U" Workstation List Price \$4,981



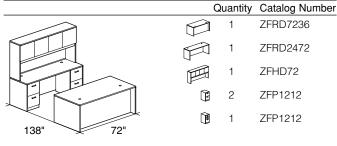
Typical "U" Workstation List Price \$3,				
		Quantity	Catalog Number	
	$\bigcirc$	1	ZFBD3672	
	Ŷ	1	ZFSB2448	
		1	ZFRD2472	
	F	1	ZFHD72	
114" 72"	B	1	ZFLATF236	
~ 12				

Typical Peninsula "U" Workstation

List Price \$2,865



#### Typical Desk with Credenza Workstation List Price \$3,428



Typical Mirrored "L" Workst	ation	L	ist Price \$4,900	Typical Reception Workstation	Li	st Price \$2,187
	C	luantit	y Catalog Number		Quantity	Catalog Number
		1	ZFERDR367224		$\left  \right ^{1}$	ZFRSL7272
		1	ZFERDL247236		U D 1	ZFP6612
		2	ZFSR2442		ນ ' ]] 1	ZFP1212
	× ÎP	2	ZFP6612	72" 72"	b i	2111212
		2	ZFHD72			
78" 144"						

Typical Executive Office			st Price \$5,157	Typical Expanded Executive Office		List Price \$6,322	
	C	uantity	Catalog Number		C	Quantity	Catalog Number
$\sim$		1	ZFBD3672			1	ZFBD3672
ST B	Î.	1	ZFDDF236			1	ZFRD2472
	Ê	1	ZFLATF236		Ē	2	ZFLATF236
	1 🕮	1	ZFHD72		Ē	1	ZFHD72
		2	ZFBCC524		· · I	2	ZFH36
106" 120"		1	ZFP6612	114" 144"	Ĩ	2	ZFP1212
	Ì	1	ZFP1212			2	ZFP6612

#### Intrinsic Freestanding Overview

Intrinsic Freestanding is a fully integrated line of quality freestanding desks and modular case goods. The collection includes desks, credenzas, hutches, modular filing and storage, and conference tables. This line offers high-end aesthetics, with a range of styling options and finishes.

#### **Ordering Information**

For ease in specifying, Trendway's catalog numbering system uses meaningful characters to convey description, surface type, and size. For example. ZFCD2436 represents an Intrinsic Corner Desk, 24" (610)-deep by 36" (762)-wide.

By following the Sample Part Number Example at the bottom of each page, you create a Part Number for each product. This Part Number will match your acknowledgement and packing slip.

# When ordering filing and storage units, list the following:

- 1. Quantity (combine same products)
- 2. Complete Part Number, see Sample Part Number at the bottom of each page for correct number sequence.
- For ease of reading, place a period between each option number (ZFERDR427230.F.XZ1.XZ4).

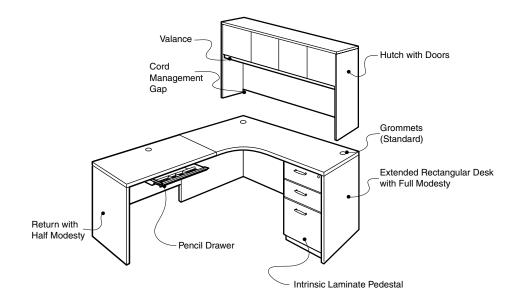
#### United States Pricing and Planning | July 2007

#### Intrinsic Key Option

Intrinsic Laminate filing and storage units have two lock options to choose from. Units can be randomly keyed (option "R") or they can be key-alike (option "T") for no additional upcharge (see page 8 for more information). When the randomly keyed option "R" is chosen the Intrinsic Laminate filing and storage unit will ship with a randomly numbered core/key.

When the key-alike option "T" is chosen the Intrinsic Laminate filing unit will ship with a "disposable" core in place of the core/key and the specified Intrinsic Core/Key set(s) will be packaged separately for field installation. The "disposable" core must be field replaced with an Intrinsic Core/Key set in order for the Intrinsic Laminate filing unit to lock. The Core/Key set (ZLCK) must be ordered separately or by using the Intrinsic Keying order form.

	Catalog Number	Modesty Panel/ Support	Top Color	Base Color
Sample Part Number:	ZFERDR427230	.F -	.XZ1	.XZ4
Total Cost \$654 =	\$654	N/C	N/C	N/C



## STANDARD FEATURES

#### Modesties

Modesty panels are available as fullheight or half-height. Half-height modesties provide 12" (305) of space under the modesty for accessing wall outlets.

#### **End Panels and Supports**

Desks come with full depth end panels or Adjustable Support Column and T-base (Peninsula and Extended Conference desks only). Returns come with a full or recessed end panel.

#### Edgebanding

All components are finished with a thick PVC edgebanding. The edgeband color will always match the color of the Thermofused laminate. All work surfaces and storage component tops have 3mm edgebanding. All remaining components have 1mm edgebanding.

#### Wire Management

All desks, credenzas, returns, bridges, and reception stations are equipped, at work surface level, with one or multiple grommets. An optional grommet is available for field installation in all modesty panels. Grommets are available in black only.

#### Drawers

All drawers are built for trouble-free performance:

- Chrome plated fully progressive ball bearing suspensions with over-travel on all lateral file drawers with 150 lbs rated load capacity.
- Chrome plated ball bearing suspensions on all box drawers and file drawers with 75 lbs rated load capacity.
- Drawer construction is laminated particleboard sides with MDF bottom.
- Integrated PVC top rails for file storage on lateral drawers and 12" pedestal drawers.
- Interlock standard on all freestanding laterals.

#### Doors

Hutch and Storage doors have 95 degree hinges and shock absorbent bumpers.

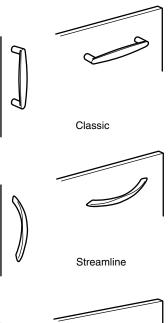
#### Leveling Glides

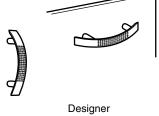
Desks, Credenzas, Returns, Bridges, Reception Stations, Tables and Bookcases allow up to 1" height adjustment.

Pedestals, Laterals, File Centers, Storage Cabinets and Towers allow up to 1<sup>5</sup>/<sub>8</sub>" height adjustment, and are adjustable from inside the storage unit.

### **Pull Style Options**

Intrinsic Laminate Freestanding filing and storage units have three applied pull options (Classic, Streamline, and Designer). The pulls are 128mm center.





#### Intrinsic Freestanding Laminate Finishes

Standard finishes for Intrinsic Freestanding:

XZ1	Wild Cherry
XZ2	Fusion Maple
XZ3	Empire Mahogany
X74	Black

#### Dimensions

All dimensions listed are nominal unless otherwise noted.

#### Certification

All components of the Intrinsic Freestanding offering meet or exceed ANSI/BIFMA performance standards unless noted.

#### **Special Products and Finishes**

Please contact Trendway Custom Solutions 1-800-893-8117 for product availability and pricing on non-standard products.

Special finishes (i.e. non-standard) may be ordered at an upcharge. Minimum quantity may be required. Please verify with our Custom Solutions Department. Delivery may take longer depending on the choice of finish or type of material. United States Pricing and Planning | July 2007

### SPECIFICATIONS

#### Load Capacities

All Intrinsic Laminate filing units meet or exceed the following BIFMA load requirements. For a complete listing of load capacities, contact Trendway Customer Care or visit trendealer.com

#### Desks:

5 lbs. (2.3kg) per linear inch, uniformly distributed.

#### Hutches and Bookcases:

3 lbs. (1.4kg) per linear inch of usable space.
Overhead Storage Units: Inside —
3 lbs. (1.4kg) per linear inch.
Top — 2 lbs. (.9kg) per linear inch of usable space.

#### Pedestal:

6" (152) Pedestal Drawer — 20 lbs. (9kg) 12" (305) Pedestal Drawer — 40 lbs. (18kg) Top — 90 lbs. (41kg)

#### Laterals:

Drawer — approx. 2.6 lbs. (1.17kg) per linear inch Top — approx. 4.6 lbs. (2.1kg) per linear inch

#### Storage Towers:

6" (152) Pedestal Drawer — 20 lbs. (9kg) 12" (305) Pedestal Drawer — 40 lbs. (18kg) Top — 140 lbs. (64kg) Wardrobe Shelf — 30 lbs. (14kg) Wardrobe Bottom — 50 lbs. (23kg) Cupboard Shelf — 60 lbs. (27kg) Cupboard Bottom — 90 lbs. (41kg) Coat Rod — 10 lbs. (5kg)

#### Double-Door Storage Units:

Shelf — 100 lbs. (45kg) Top — 160 lbs. (73kg) Bottom of Cabinet — 160 lbs. (73kg) Coat Rod — 55 lbs. (25kg)

#### Tables:

48" (1219) - 60" (1524) — 200 lbs. (276kg) 72"(1829) and longer — 400 lbs. (552kg)

#### **Reception Stations:**

Counter Caps: 3.5 lbs. (1.6kg) per linear inch, uniformly distributed.

# Maximum Load Capacity For Any Storage Unit

The maximum load capacity for any storage unit is calculated by multiplying the above stated lbs. for each shelf or drawer that is included with the unit and adding them together (includes the top of the unit and the inside bottom).

Eg: Maximum load capacity for a ZFDDF536 = load capacity for bottom + 3 shelves + unit top

= 160 lbs. + 100 lbs. x 3 +160 lbs.

= 620 lbs. maximum load

Eg: Maximum load capacity for a ZFLATF236 = load capacity for drawer x 2 drawers + unit top

= 2.6 lbs./linear in. x 36" x 2 + 4.6lbs./ linear in. x 36"

= approx. 352 lbs. maximum load (for actual load capacities for each size Intrinsic Laminate Lateral File contact Trendway Customer Care or visit trendealer.com).

# Note: The addition of more shelves does not increase the maximum amount a unit can be loaded.

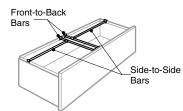
#### WARNING:

Failure to observe the recommended practices, such as loading beyond listed capacities, will result in unsafe usage conditions and may result in bodily injury or failure of other components.

Any modification to Trendway product will change the criteria referenced above. Trendway will not be responsible for product warranty if modifications are made to the product or if the capacities referenced are exceeded.

## Laminate Lateral Files and File Center Specifications

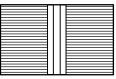
Intrinsic Laminate Lateral Files and Lateral File Centers are factory configured for side-to-side filing. If front-to-back filing is desired, the side-to-side filing bars may be removed. No additional parts are necessary to convert drawer to front-to-back filing.



### For use with Intrinsic Laminate Lateral Files and File Center

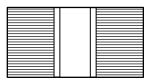
#### Letter Size Filing

30" - Wide & File Center



1 Pair Intrinsic Laminate Front-to-Back Filing Bars

36" - Wide



1 Pair Intrinsic Laminate Front-to-Back Filing Bars

#### Lateral Files

CAUTION: Any freestanding lateral file, if improperly used or loaded, can tip. Since files may contain significant weight, this tipping can result in serious damage and/or personal injury. For proper and safe performance, read and follow instructions provided with each file.

Do not attempt to open more than one lateral file drawer at a time. Do not use drawers as steps. Failure to follow these instructions may cause tipping of cabinet, resulting in personal injury.

Use counterbalance weights whenever lateral files or pedestals are not anchored or ganged back-to-back. Sideby-side ganging does not improve stability.

To avoid tipping, always load bottom drawers before loading top drawer.

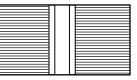
30" - Wide & File Center



Legal Size Filing

1 Intrinsic Laminate Front-to-Back Filing Bar

36" - Wide



1 Pair Intrinsic Laminate Front-to-Back Filing Bars

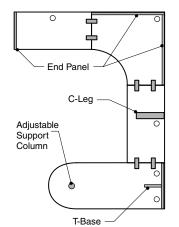
#### Intrinsic Freestanding Components Planning

These planning guidelines provide instructions for safely configuring Intrinsic Freestanding product applications. The following diagrams illustrate the proper use of supporting elements, connecting hardware, and overhead components.

#### **C-Leg Supports**

 In many applications, C-Legs can be used for additional support and stability (Fig. A).

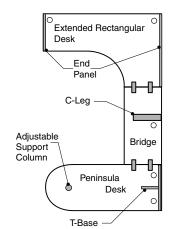
## Fig. A



### Peninsula P-Top and D-Top Desks

Peninsula P-Top and D-Top Desks are required to be attached to a Return or Bridge. They are not to be used as freestanding desks (Fig. B).

## Fig. B



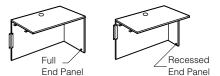
## Bridges

When a 48" (1219) Bridge is attached to any desk, a Peninsula C-Leg is required near center of Bridge. When a 36" (914) or wider Bridge is attached to an extended desk on either side, a Peninsula C-Leg is required near the center of the Bridge (Fig.B). Bridges are shipped with all necessary attachment hardware.

## Returns

Returns are non-handed and available with a full end panel or a recessed end panel. Returns are shipped with all necessary attachment hardware (Fig. C).

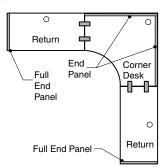
### Fig. C



#### Corner Desk

The Corner Desk is required to have a Return or Bridge on at least one side. It is not a freestanding desk (Fig. D).

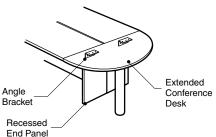
#### Fig. D



#### Extended Conference Desk

The Extended Conference Desk must be attached to two Returns. The recessed end panel is recommended for increased leg clearance and accessibility (Fig. E).





#### **Hutch Component Planning**

All Hutches are attached to work surface with double-sided foam tape. All Hutches require a floor supported element (Pedestal, Lateral, File Center, Double-Door Storage Cabinet, end panel or C-Leg) directly under each Hutch side panel. In addition, the Desk/ Credenza that the hutch is attached to is required to be attached to a Return, Bridge or be situated against a wall.

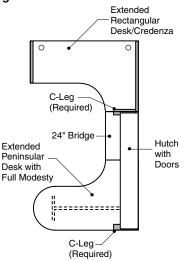
#### Intrinsic Freestanding Hutch and Open Hutch Placement Guide

The following illustrations show valid locations for attaching Freestanding Hutches with Doors and Open Hutches to Desk modules.

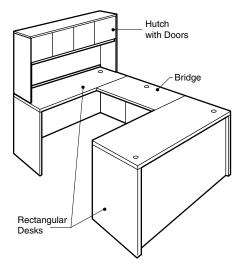
# Extended Peninsula Desks P-Top and D-Top

Hutches with Doors may be placed on Extended Peninsula Desks if accompanied by proper length Return or Bridge with required floor support element (Fig. F).



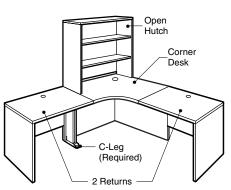


#### **Rectangular Desks**

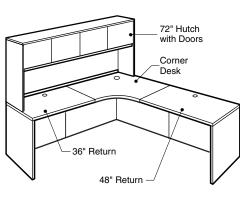




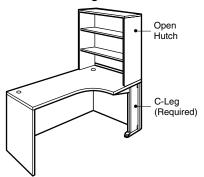
**Extended Rectangular Desks** 

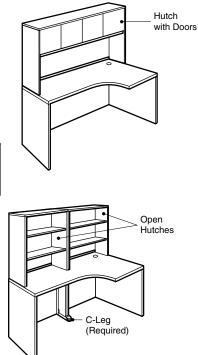


Corner Desks accept Freestanding 36" (914) Open Hutch.



Corner Desks accept 72" (1829) Hutch with properly sized Return to allow floor support under Hutch side panel.





Extended Rectangular Desks accept Hutches with Doors and Open Hutches

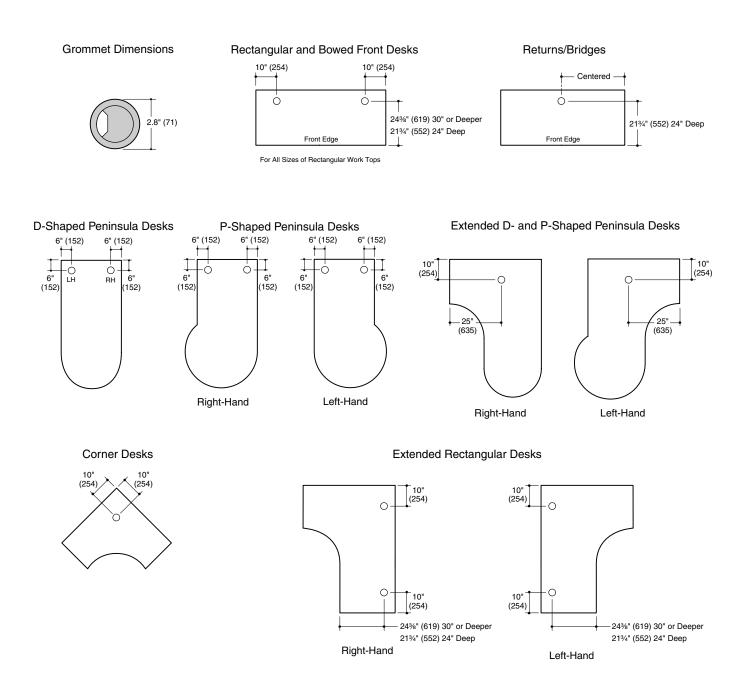
#### Grommets

Work surface grommets are standard on all desk units, bridges and returns.

Grommets are available in black only. The following drawings show standard grommet locations.

Contact your Customer Care representative for more information.

### **Standard Grommet Locations**



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### **Rectangular Desks/Credenza**

The Rectangular Desk has a Thermofused laminate top with vinyl edging. Standard features include a modesty, end panels, leveling glides and grommets. See grommet information in the planning section for standard grommet locations.

End panels are non-handed and can be field installed on either the left or right side.

Pedestals, File Centers, Center Drawers and other Filing and Storage units are specified separately for maximum flexibility. These units are offered in the

Laminate filing and storage section.

If using a 24" (610)-deep desk as a Credenza, the inside dimensions are 57%" (1464) for a 60" (1524)-wide and 695/8" (1768) for a 72" (1829)-wide. Therefore, two 30" (762)-wide storage units will not fit under a ZFRD2460 and two 36" (91 fit under a

Shipped re

Rectangular Desk/Credenza	
eady to assemble.	
14)-wide storage units will not ZFRD2472.	

Dimen: Depth	sions Width	List Price	Catalog Number	Modesty Panel/ Support	Top Color	Base Color
24" (610)	60" (1524) 72" (1829)	\$444 462	ZFRD2460 ZFRD2472	<b>No Cost H</b> Half	Freestanding Thermo- fused	See Surface Materials
30" (762)	60" (1524) 66" (1676) 72" (1829)	\$511 526 550	ZFRD3060 ZFRD3066 ZFRD3072	<b>F</b> Full	Laminate See Surface Materials Page 5	Page 5 Wood grain base color
36" (914)	72" (1829)	\$585	ZFRD3672			must be the same as wood grain top color or black.

Sample Part Number:	ZFRD3066	.H -	.XZ2	.XZ2
Total Cost \$526 =	\$526 <b>-</b>	N/C	• N/C •	N/C

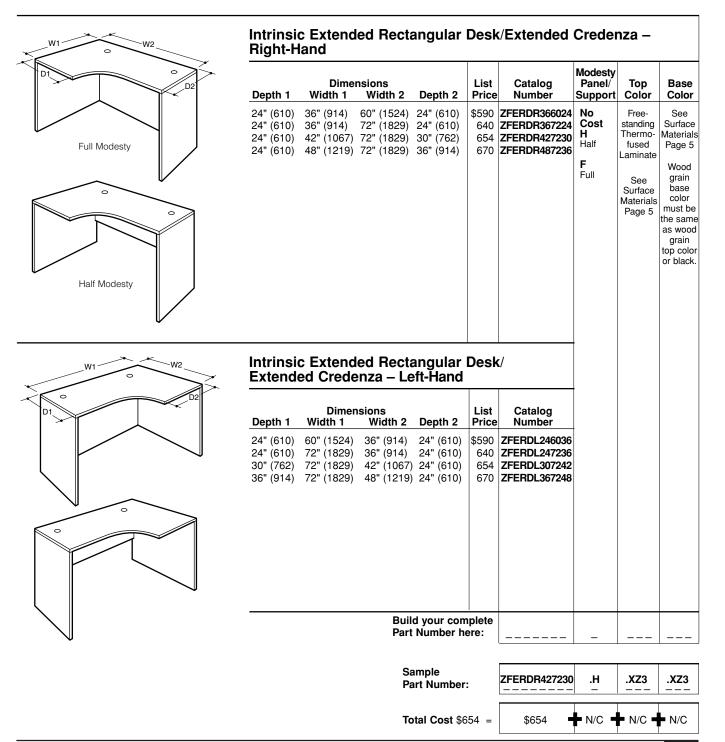
Extended Rectangular Desks/Credenza

The Extended Rectangular Desk has a Thermofused laminate top with vinyl edging. Standard features include a modesty, end panels, leveling glides and grommets. See grommet information in the planning section for standard grommet locations.

Pedestals, File Centers, Center Drawers and other Filing and Storage units are specified separately for maximum flexibility. These units are offered in the Laminate filing and storage section. United States Pricing and Planning | July 2007

If using a 24" (610)-deep extended desk as a Credenza, the inside dimensions are 57%" (1464) for a 60" (1524)-wide and 69%" (1768) for a 72" (1829)-wide. Therefore, two 30" (762)-wide storage units will not fit under a ZFERDR366024 and two 36" (914)-wide storage units will not fit under a ZFERDL247236.

Shipped ready to assemble.



#### **Bowed Front Desks**

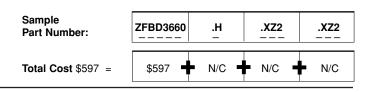
The Bowed Front Desk has a Thermofused laminate top with vinyl edging. Standard features include a modesty, end panels, leveling glides and grommets. See grommet information in the planning section for standard grommet locations.

The Bowed Front Desk has a bowed top that is curved on the guest side extending 6" at the center.

End panels are non-handed and can be field installed on either the left or right side.

Pedestals, File Centers, Center Drawers and other Filing and Storage units are specified separately for maximum flexibility. These units are offered in the Laminate filing and storage section. Shipped ready to assemble.

Dim Depth	ensions Width	List Price	Catalog Number	Modesty Panel/ Support	Top Color	Base Color
36" (914)	60" (1524) 72" (1829)		ZFBD3660 ZFBD3672	No Cost	Freestanding Thermo- fused Laminate See Surface Materials Page 5	See Surface Materials Page 5 Wood grain base color must be th same as wood grain top color o black.

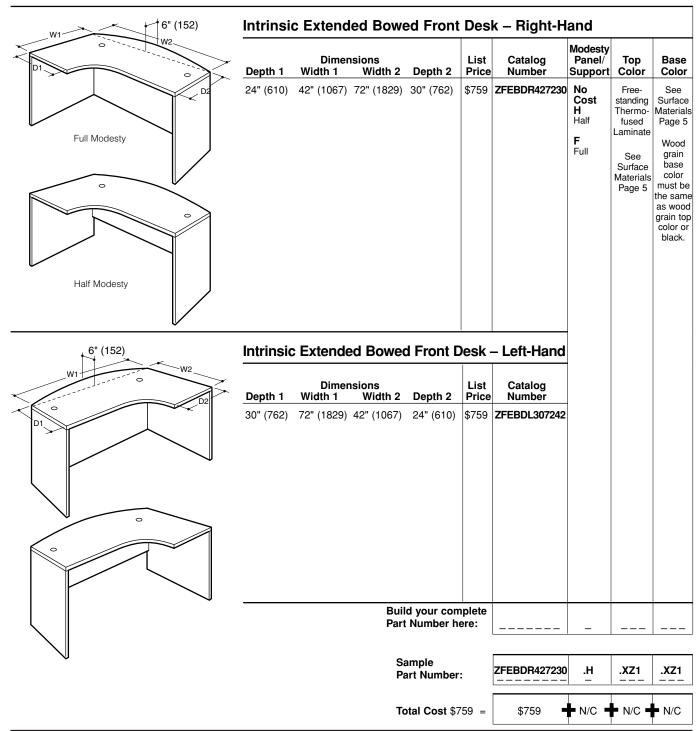


### **Extended Bowed Front Desks**

The Extended Bowed Front Desk has a Thermofused laminate top with vinyl edging. Standard features include a modesty, end panels, leveling glides and grommets. See grommet information in the planning section for standard grommet locations.

The Extended Bowed Front Desk has a bowed top that is curved on the guest side extending 6" at the center.

Pedestals, File Centers, Center Drawers and other Filing and Storage units are specified separately for maximum flexibility. These units are offered in the Laminate filing and storage section. Shipped ready to assemble.



#### **D-Top Peninsula Desks**

D-Top Peninsula and Extended D-Top Peninsula Desks have Thermofused laminate D shaped top with vinyl edging. Standard features include a T-base support with adjustable height support column, or a modesty with end panels, leveling glides and grommets. See grommet information in the planning section for standard grommet locations.

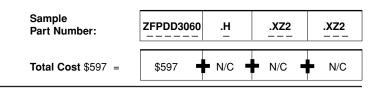
D-Top Peninsula Desks are non-handed and Extended D-Top Peninsula Desks are handed. If T-Base is chosen, then the adjustable support column is black.

Note: A D-Top Peninsula Desk must be connected to other Freestanding units for proper stability.

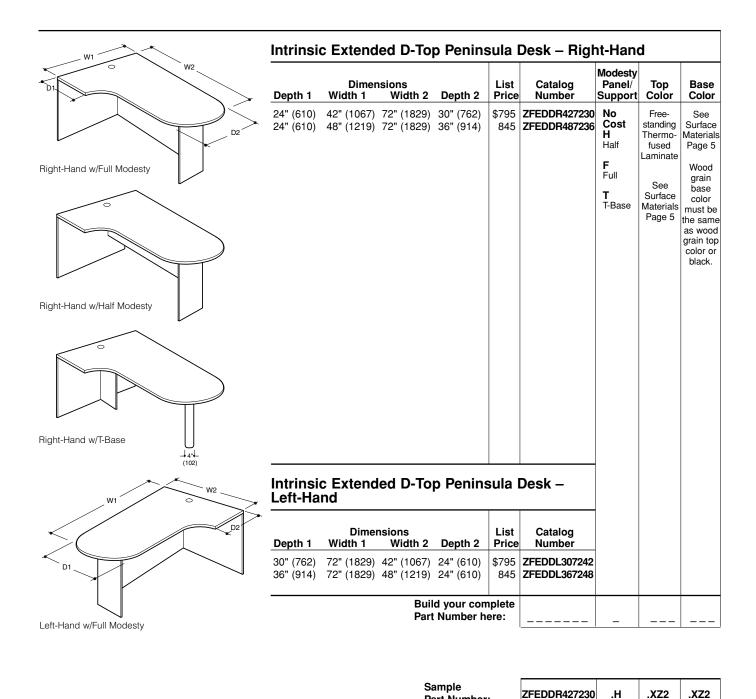
Pedestals, File Centers, Center Drawers and other Filing and Storage units are specified separately for maximum flexibility. These units are offered in the Laminate filing and storage section.

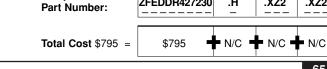
Shipped ready to assemble.

Intrinsic D-Top Peninsula Desk								
	Din Depth	nensions Width	List Price	Catalog Number	Modesty Panel/ Support	Top Color	Base Color	
	30" (762)	60" (1524) 72" (1829)	\$597 623	ZFPDD3060 ZFPDD3072	No Cost H Half	Freestanding Thermo- fused	See Surface Materials	
Full Modesty	36" (914)	72" (1829)	\$644	ZFPDD3672		Laminate See Surface Materials Page 5	Page 5 Wood grain base color must be the same as wood grain top color or black.	
T-Base		Build your com	plete					
↓ ↓4*↓ (102)		Part Number h			_			



Extended D-Top Peninsula Desks, continued





#### P-Top Peninsula Desks

P-Top Peninsula and Extended P-Top Peninsula Desks have Thermofused laminate P shaped top with vinyl edging. Standard features include a T-base support with adjustable height support column, or a modesty with end panels, leveling glides and grommets. See grommet information in the planning section for standard grommet locations.

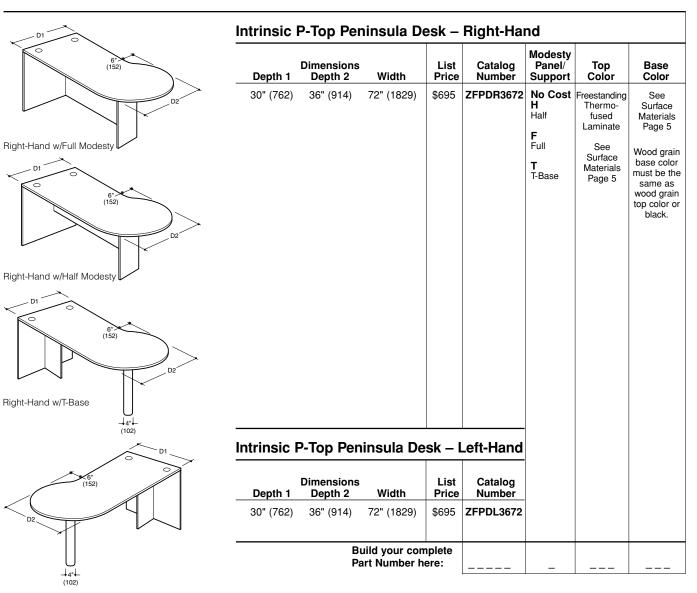
If T-Base is chosen, then the adjustable support column is black.

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Note: A P-Top Peninsula Desk must be connected to other Freestanding units for proper stability.

Pedestals, File Centers, Center Drawers and other Filing and Storage units are specified separately for maximum flexibility. These units are offered in the Laminate filing and storage section.

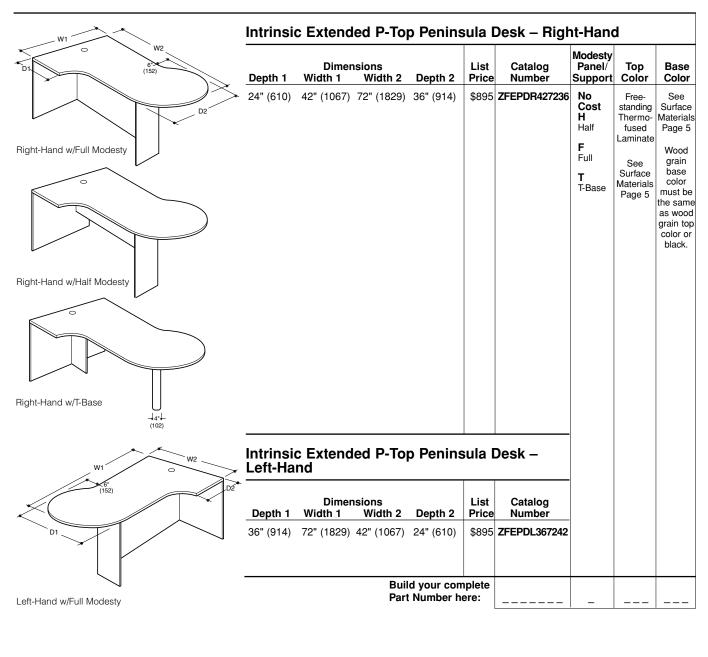
Shipped ready to assemble.



Left-Hand w/T-Base

Sample Part Number:	ZFPDL3672	.H _	.XZ2	.XZ4
Total Cost \$695 =	\$695 -	N/C	N/C	N/C

Extended P-Top Peninsula Desks, continued





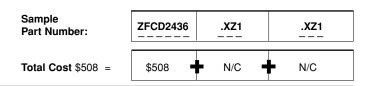
## **Corner Desks**

The Corner Desk has a Thermofused laminate top with a curved front. Standard features include full end panels, leveling glides and grommet. See grommet information in the planning section for standard grommet locations.

A Corner Desk must be connected to other freestanding units for proper stability.

Shipped ready to assemble.

W O	Intrinsio	c Corner D	esk	I			
	Depth	Dimensions Width	Front Width	List Price	Catalog Number	Top Color	Base Color
Front Width -	24" (610)	36" (914)	17" (432)	\$508	ZFCD2436	Freestanding Thermo- fused Laminate See Surface Materials Page 5	See Surface Materials Page 5 Wood grain base color must be the same as wood grain top color or black.
			Build your cor Part Number h	nplete iere:			



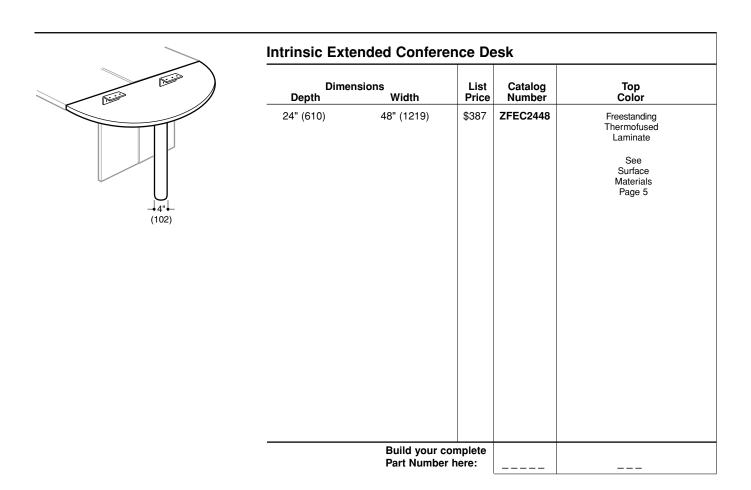
### Extended Conference Desk

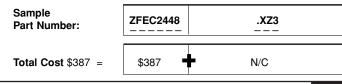
The Extended Conference Desk provides a shared conferencing surface at the end of two adjacent work stations. Must be attached to two 24" (610)-deep Rectangular Desk/Credenzas or Returns.

The Extended Conference Desk has a Thermofused laminate top with vinyl edge.

The Extended Conference Desk includes an adjustable support column and all necessary attachment hardware. Adjustable Support Column available in black only.

Shipped ready to assemble





#### Returns

Returns are designed to be used as an extension off the front edge of a Freestanding Desk, the sides of a Corner Desk or the side of a Peninsula Desk.

The Return has a rectangular Thermofused laminate top with vinyl edging. Standard features include a modesty, end panel, leveling glides and grommet. See grommet information in the planning section for standard grommet locations. All necessary attachment hardware included. Returns are non-handed and can be field installed on either the left or right side.

Shipped ready to assemble.

Note: Intrinsic Returns may be ordered with a 14" (356) recessed end panel for applications requiring additional leg clearance.

#### Bridges

The Bridge is designed to be used as a connection between two desks to create a U-shaped configuration. The Bridge has a rectangular Thermofused laminate top with vinyl edging. Standard features

include a modesty and grommet. See grommet information in the planning section for standard grommet locations. All necessary attachment hardware included.

Shipped ready to assemble.

#### C-Leg

The Intrinsic C-Leg is required in certain applications as outlined in the planning section. The C-Leg is available in all Standard Smooth trim colors. All necessary attachment hardware included.

	Intrinsic R	leturn						
	Dime Depth	nsions Width	List Price	Catalog Number	Modesty Panel/ Support	End	Top Color	Base Color
Full Modesty w/ Full End Panel	24" (610)	36" (762) 42" (1067) 48" (1219)	\$406 421 436	ZFSR2436 ZFSR2442 ZFSR2448	H Half F	No Cost EP One full end panel	Free- standing Thermo- fused Laminate	See Surface Materials Page 5
					Full	RL One recessed end panel	See Surface Materials Page 5	Wood grain base color must be the same as wood grain top color or black.
Half Modesty w/ Recessed End Panel								
$\sim$	Intrinsic B	ridge						
	Dime Depth	nsions Width	List Price	Catalog Number				
Full Modesty	24" (610)	24" (610) 36" (762) 42" (1067) 48" (1219)	\$283 298 309 319	ZFSB2424 ZFSB2436 ZFSB2442 ZFSB2448				
Half Modesty								
	Intrinsic C	-Leg						
			List Price	Catalog Number				Trim Color
			\$321	SICCLEGP				Standard Smooth Finish Only See Surface Materials Page 5
7" (178)		Build your cor Part Number I			_			
		Sample Part Number:		ZFSR2442	.H -	.RL	.XZ2	.XZ2
		Total Cost \$42	1 =	\$421 -	N/C	N/C	N/C	N/C

#### **Hutches with Doors**

The Intrinsic Hutch with Doors is available in 60" (1524) and 72" (1829) widths. Standard features include four equally proportioned non-locking hinged doors, 1" (25)-thick top, full coverage back panel with finished wire management ring at task light level and integrated 1" (25) full length cord management gap at base of the back panel.

Available accessories include full-width paper management slots, tackboards and task lights.

Each optional paper management attachment has five slots. Each slot on the

- Top

60" (1524) unit is 11" (279)-wide. Each slot on the 72" (1829) unit is 13%" (340)wide. The color of the paper management option will always be matched to the unit color.

Note: Unit color refers to side panels, back panel and valance.

Note: Hutch with Doors and Open Hutch attaches to work surface with double-sided foam tape.

Shipped assembled.

#### **Open Hutch**

The Open Hutch is available in 30" (762) and 36" (914) widths. The units are for

#### United States Pricing and Planning | July 2007

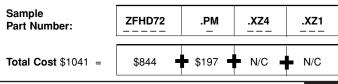
use above work surfaces, above the 24" (610)-deep 2-high Double Door Storage Cabinet and above the 24" (610)-deep two-drawer lateral. The open hutches have a %" (10) cord pass through gap behind the shelves and a 1" (25) full length cord management gap at base of the back panel. Each unit comes standard with two adjustable shelves and necessary shelf mounting pins. Each shelf is adjustable in 2½" (64) increments.

Available accessories include additional shelves with mounting pins, tackboards and task lights.

Shipped ready to assemble.

### Intrinsic Hutch with Doors

Door		Dimensions		List	Catalog	Paper Manage-	Unit	Door and
193%" (492) 193%" (492) 153%" (400) Shown with Optional Paper Management	Depth 14" (356)	Width 60" (1524) 72" (1829)	Height 37" (940)	Price \$738 844	Number ZFHD60 ZFHD72	ment No Cost No Paper Manage- ment PM + \$197 Paper Manage- ment	Color Free- standing Thermo- fused Laminate See Surface Materials Page 5	Top Color See Surface Materials Page 5 Wood grain door/top color must be the same as wood grain unit color or black.
	Intrinsic	Open Huto	h					
	Depth	Dimensions Width	Height	List Price	Catalog Number			
	14" (356)	30" (762) 36" (914)	37" (940)	\$366 382	ZFH30 ZFH36			
$\checkmark$			iild your cor rt Number h			_		



Wall Mounted Storage Unit with Doors

The Wall Mounted Storage Unit with Doors is available in 30" (762) and 36" (914) widths. Each unit has two hinged nonlocking doors. Attachment for Wall Mounted Storage Unit requires individual cabinet to be secured by a minimum of two wall mounting locations/studs.

The Wall Mounted Storage Unit is designed for installation on interior and perimeter walls that are constructed of wood or metal studs. Note: It is the responsibility of the dealer or installer to obtain the correct type of fastener for specific, existing wall condition.

Shipped assembled.

#### Tackboards

Can be mounted under Hutch with Doors or paper management, Open Hutches and Wall Mounted Storage Units.

Tackboard has a tackable panel fabric front and velcro attachment tabs.

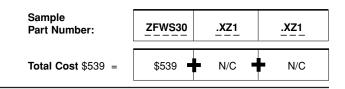
Shipped assembled.

	Depth	Dimensio Width	ns	Hei	ght		List rice	Catalog Number	Unit Color	Door/Top Color
	14" (356)	30" (762 36" (914	4)		(394)		539 576	ZFWS30 ZFWS36	Freestanding Thermo- fused Laminate See Surface Materials Page 5	See Surface Materials Page 5 Wood grain door/top color must be the same as wood grain unit colo or black.
1	Intrinsic	Tackbo	ards	;						
	Dimer Width	isions Height	1		ist Pri bric G 3		5	Catalog Number	Fabric Color	
	275%" (702) 335%" (854)		\$41 52	\$46 62	\$51 73	\$56 83	\$61 93	ZFTB30 ZFTB36	See Surface Materials Page 3	

Build your complete Part Number here:



Shown with one adjustable shelf removed



\_\_\_\_

\_\_\_

\_\_\_

#### INTRINSIC LAMINATE PEDESTALS

When the key-alike lock option "T" is chosen, the Core/Key Set (ZLCK) must be ordered separately or by using the Keying Order Form.

#### Shipped assembled.

#### Laminate Modular Pedestals

The Intrinsic Laminate Modular Pedestal is designed to be used beneath the work top.

Intrinsic Laminate Pedestals offer two drawer configurations: 12/12 with two 12" drawers or 6/6/12 with two 6" and

one 12" drawer. 6/6/12 Pedestals include one pencil tray.

The Laminate Modular Pedestal has full extension ball bearing slides on both 6" and 12" drawers and includes lockable drawers and leveling glides.

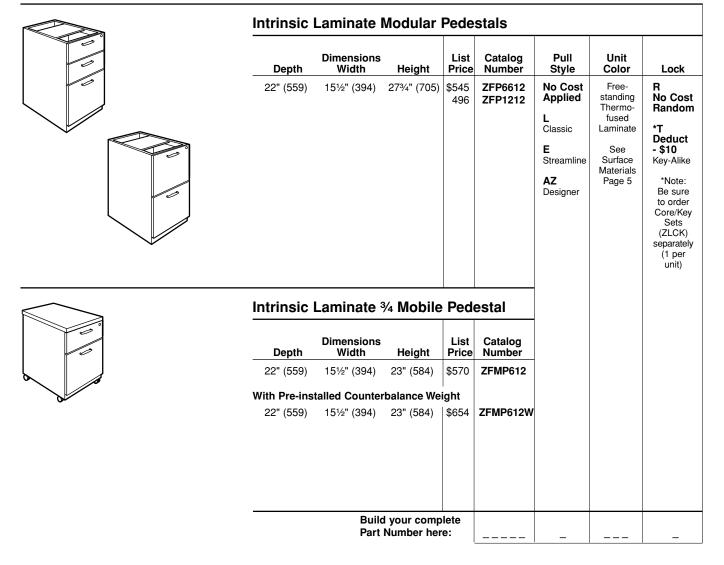
Available accessories include Laminate Modular Freestanding Pedestal Conversion Kit, Side-to-Side Filing Bars and additional Pencil Trays.

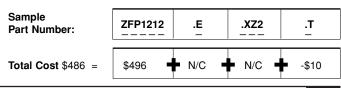
Note: To use the Modular pedestal other than under a work surface, order a Laminate Modular Pedestal Conversion Kit. United States Pricing and Planning | July 2007

#### Laminate 3/4 Mobile Pedestal

The Intrinsic Laminate Mobile <sup>3</sup>/<sub>4</sub> Pedestal is designed with a full skirt that conceals the pedestal's casters. The <sup>3</sup>/<sub>4</sub> Pedestal has full extension ball bearing slides on both 6" and 12" drawers and includes lockable drawers, four casters and counterbalance weight (for units with pre-installed counterbalance weights).

Available accessories include Side-to-Side Filing bars, Cushion Top and Counterbalance weight (for units without pre-installed counterbalance weights).





#### Laminate Modular Pedestal Conversion Kit

The Modular Pedestal Conversion Kit includes one pedestal top, counterbalance weight and all attachment hardware.

### Laminate Mobile Pedestal Cushion Top Kit

The Pedestal Cushion Top Kit includes upholstered cushion and four attached velcro tabs to affix cushion to mobile pedestal.

#### Laminate Mobile Pedestal Counterbalance Weight

The Pedestal Counterbalance Weight includes one counterbalance weight and attachment hardware. Used on Intrinsic Laminate ¾ Mobile pedestal (ZFMP612)

#### **Pedestal Pencil Tray**

The Pencil Tray organizes small items in both the 6" (152) and 12" (305) Intrinsic Pedestal drawers and Lateral File Center drawers.

Available in black only.

### Laminate Pedestal Side-to-Side Filing Bars

Side-to-Side Filing Bars convert Intrinsic Laminate 12" Pedestal and storage tower drawers to side-to-side or legalsize filing.

Available in black only.

	-			
	Laminate Modular Pedestal Conversion	Kit		
	Description	List Price	Catalog Number	Top Color
	Converts pedestal from under work surface to freestanding non-mobile pedestal	\$124	ZFPEDCK	Freestanding Thermal Fused Laminate
				See Surface Materials Page 5
	Laminate Mobile Pedestal Cushion Top	Kit		
	List Price Fabric Grade A B C D E F G		Catalog Number	Seating Fabric Color
	\$93 \$97 \$105 \$114 \$124 \$136 \$150		ZFMPEDCTK	See Surface Materials Page 6
	Laminate Mobile Pedestal Counterbalar	nce We	ight	
		List Price	Catalog Number	
		\$79	ZFMPCW	
	Pedestal Pencil Tray			
	Dimensions _ Depth Width Height Description	List Price	Catalog Number	
$\checkmark$	5½" (140) 13%" (340) 1" (25) Includes 1 pencil tray.	\$11	HPPT	
	Laminate Pedestal Side-to-Side Filing E	Bars		
	Description	List Price	Catalog Number	
	Includes 6 hanging bars. Requires 1 per drawer.	\$44	ZFPSSB	
	Build your con Part Number h			_
	Sample Part Nu	e Imber:	_HPPT	_
	Total C	<b>ost</b> \$11=	\$11 -	F

#### Laminate Two-Drawer Lateral Files

The Intrinsic Laminate Two-Drawer Lateral Files include full extension ball bearing slides, an interlock mechanism that allows only one drawer to open at a time, side-to-side filing bars, front-toback filing bars and leveling glides. Drawers accommodate side-to-side letter, A4, legal and EDP filing.

The 18" (457)-deep lateral files are intended for use under work surfaces and may not be used in freestanding applications. The 24" (610)-deep, full-depth lateral is a freestanding element.

#### Shipped assembled.

Laminate Combination Lateral File Center

The Laminate Combination Lateral File Center combines the functionality of a pedestal and the lateral file into a single cabinet that fits below a work surface. The lateral file center has a handed drawer configuration as shown below.

The laminate file center includes full extension ball bearing slides, side-to-side filing bars and front-to-back filing bars in the lateral drawer, one pencil tray and leveling glides.

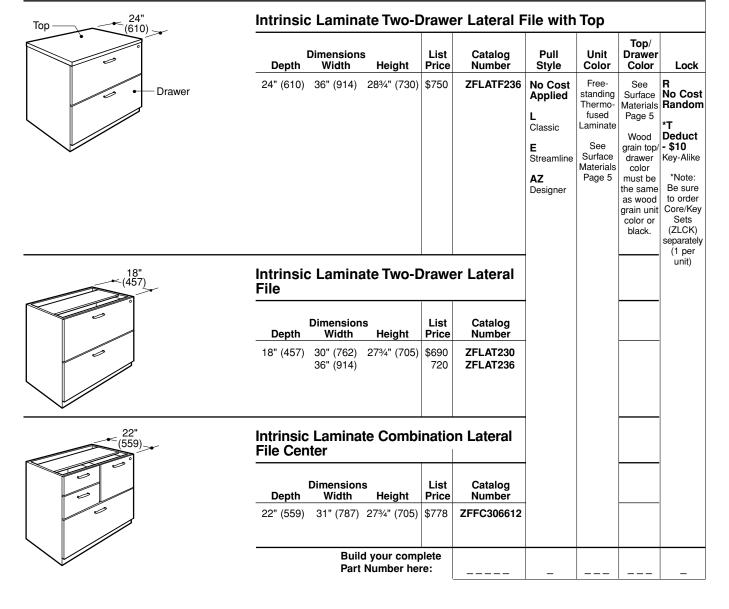
The laminate file center is intended for use under a work surface and may not be used in freestanding applications.

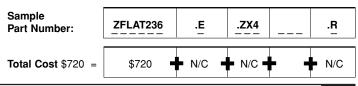
#### United States Pricing and Planning | July 2007

One lock secures the 12" file drawer and lateral drawer. The 6" box drawers are non-locking.

Shipped assembled.

When the key-alike lock option "T" is chosen a "disposable" core is assembled in the filing unit to temporarily secure the drawers and doors for transit. The "disposable" core must be field replaced with an Intrinsic Core/Key set in order for the Intrinsic filing unit to lock. The Core/Key set (ZLCK) must be ordered separately or by using the keying order form.





### Laminate Double-Door Storage Cabinets

The Laminate Double-Door Storage cabinet is available in two depths (18" and 24") and two heights, two- and five-high.

Features include hinged locking doubledoors with one adjustable shelf in the two-high unit and three adjustable shelves in the five-high unit. Shelves adjust vertically in 21/2" increments. Units also includes leveling glides.

Available accessories include additional Double-Door Storage Shelves and wardrobe bars.

Note: The 18" (457)-deep Double-Door Storage Cabinet is intended for use under the work surface and may not be used in freestanding applications. The 24" (610)-deep Double-Door Storage Cabinet is a freestanding element.

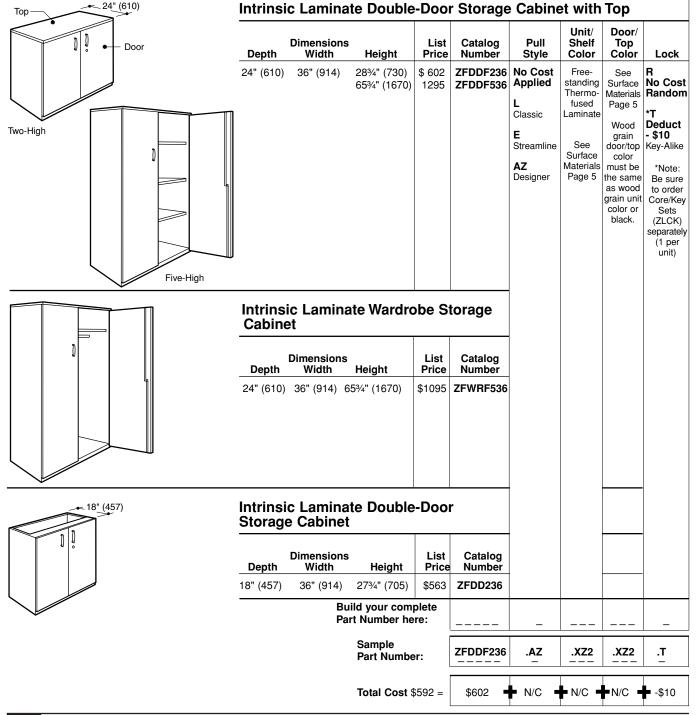
Shipped assembled.

#### Laminate Wardrobe Storage Cabinet

The Laminate Wardrobe Storage cabinet is available as a five-high unit. Features include hinged locking double-doors, one shelf, a full-width wardrobe bar and leveling glides. Available accessories include Double-Door Storage shelves.

Shipped ready to assemble.

When the key-alike lock option "T" is chosen a "disposable" core is assembled in the filing unit to temporarily secure the drawers and doors for transit. The "disposable" core must be field replaced with an Intrinsic Core/Key set in order for the Intrinsic filing unit to lock. The Core/Key set (ZLCK) must be ordered separately or by using the keying order form. Check Customer Care for availability.



#### Laminate Double-Door Storage Shelf

The Intrinsic Laminate Double-Door Storage Shelf fits in Intrinsic Laminate Double-Door Storage and Wardrobe Cabinets for additional shelf space. Includes one shelf and mounting hardware.

#### Wardrobe Bars

The Wardrobe Bar converts a laminate five-high Double-Door Storage Unit to a Wardrobe Unit. Wardrobe Bar attaches to the sides of the storage cabinet. Includes mounting hardware.

Available in black only.

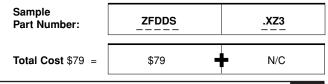
### laminata

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Depth	Dimensions Width	Height	List Price	Catalog Number	Shelf Color
161⁄8" (352)	34½" (876)	5⁄8" (19)	\$79	ZFDDS	Freestanding Thermo- fused Laminate
					See Surface Materials
Intrinsic (For ZFD	Laminate DF236, ZF	Double- DDF536	Door Stor and ZFW	age Shelf /RF536)	Page 5
	Dimensions Width	Height	List Price	Catalog Number	
Depth					

#### Wardrobe Bars (For Five-High Laminate Wardrobe Storage Cabinet)

Dimensions Width Height	List Price	Catalog Number	
34%" (873) 1" (25) Diameter	\$68	ZFWRB36E	
Build your c Part Number			





#### Laminate Storage Towers

The Laminate Storage Tower provides wardrobe, drawer and cupboard storage in a single cabinet. Each of these storage areas can be locked independently to allow for varying levels of security. Storage Towers are available in either a Right-Hand version with the wardrobe on the right side, or a Left-Hand version with the wardrobe on the left side.

Storage Towers have adjustable leveling glides. The wardrobe unit includes a wardrobe bar and one adjustable shelf.

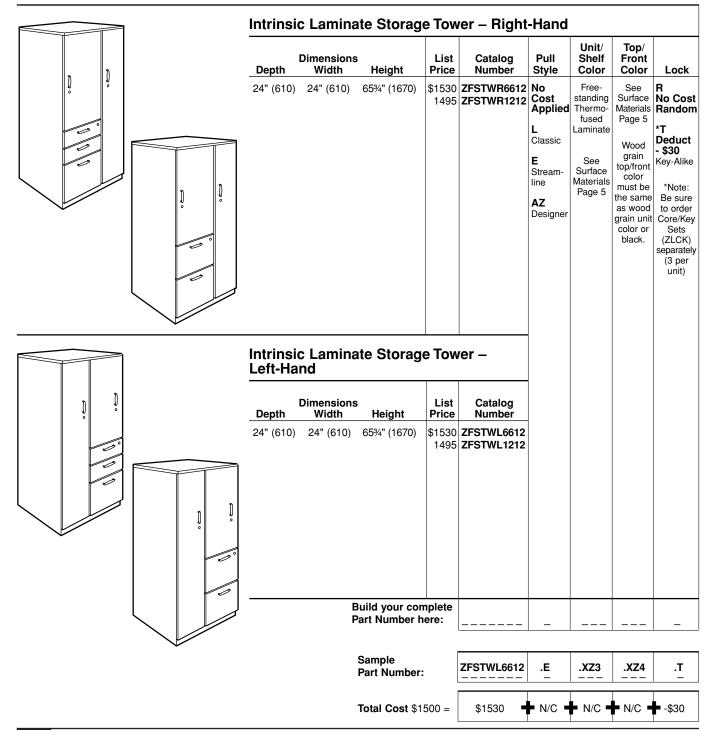
The cupboard unit includes two adjustable shelves. Shelves adjust vertically in 2½" (64) increments. The pedestals have full extension ball bearing slides on both 6" and 12" drawers. 6/6/12 pedestals include one pencil tray.

Available accessories include, side-toside filing bars, additional shelves, and a pencil tray.

Shipped assembled.

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When the key-alike lock option "T" is chosen a "disposable" core is assembled in the filing unit to temporarily secure the drawers and doors for transit. The "disposable" core must be field replaced with an Intrinsic Core/Key set in order for the Intrinsic filing unit to lock. The Core/Key set (ZLCK) must be ordered separately or by using the keying order form. Check Customer Care for availability.



### Laminate Storage Tower Cupboard Shelf

The Cupboard Shelf fits in Intrinsic Laminate Storage Tower units in the cupboard storage area for additional shelf space. Includes one cupboard shelf and mounting hardware.

### Laminate Storage Tower Wardrobe Shelf

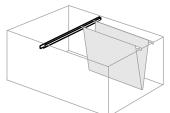
The Wardrobe Shelf fits in Intrinsic Laminate Storage Tower units in the wardrobe storage area for additional shelf space. Includes one wardrobe shelf and mounting hardware.

### Laminate Pedestal Side-to-Side Filing Bars

Side-to-Side Filing Bars convert 12" (305) Intrinsic Laminate Pedestal and Storage Tower drawers to side-to-side or legalsize filing. One side-to-side filing bar required per drawer (Shipped 6 per package).

Available in black only.

-	Depth	Dimensions Width	Height	List Price	Catalog Number	Shelf Color
	22" (505)	141⁄8" (394)	5∕8" (19)	\$59	ZFSTWCS	Freestanding Thermo- fused Laminate
						See Surface
	Intrinsic	: Laminate	Storage	Tower Wa	ardrobe Shelf	Materials Page 5
	Depth	Dimensions Width	Height	List Price	Catalog Number	
	22" (505)	7¼" (394)	<sup>5</sup> ⁄%" (19)	\$47	ZFSTWWS	
	Intrinsic	: Laminate	Pedesta	al Side-to	-Side Filing Bars	S



		-	
Description	List Price	Catalog Number	
Includes 6 hanging bars. Requires 1 per drawer.	\$44	ZFPSSB	
	Build your complete Part Number here:		



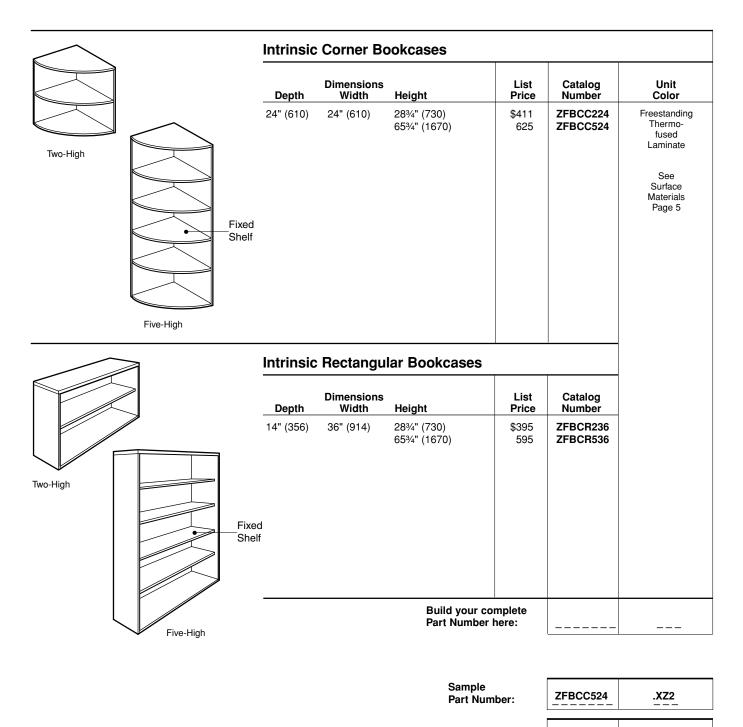
#### Laminate Bookcases

The Bookcase is complete with laminate top and base with leveling glides. The Two-high cases have one adjustable shelf. The five-high cases have three adjustable shelves and one fixed shelf (see picture). The shelves are 1" (25)thick, and adjust in 21/2" (64) increments. All Bookcase heights are designed to accommodate standard binders on all shelves.

Additional Bookcase Shelves are available.

Note: Fixed shelf on five-high Bookcases is fixed at work surface height.

Shipped ready to assemble.



Total Cost \$625 =

N/C

\$625

#### Bookcase and Open Hutch Shelves

Shelves are used for additional shelf space. Includes one shelf and mounting hardware. Shelves accommodate Intrinsic Freestanding Laminate Bookcases and Open Hutches.

Fits Booko Width		Dimensions Actual Width	Height	List Price	Catalog Number	Shelf Color
30" (762) 36" (914)	11¾" (298)	27%" (702) 33%" (854)	1" (25)	\$84 91	ZFRS30 ZFRS36	Freestanding Thermo- fused Laminate See Surface Materials Page 5
Intrinsio	c Laminate	e Corner I	Bookca	se Shelf	F	
Fits Booko Width	ase Depth	Dimensions Actual Width	Height	List Price	Catalog Number	
24" (610)	23" (584)	23" (584)	1" (25)	\$74	ZFCS24	
			d your cor			

Sample

Part Number:

Total Cost \$74 =

ZFCS24

\$74

.XZ1

N/C

#### Tables

Intrinsic Freestanding Tables are shipped complete with base and leveling glides. Each table has a Thermofused laminate top and base, 3mm matched vinyl edgeband around all tops. Tables are 28¾" (730)-high.

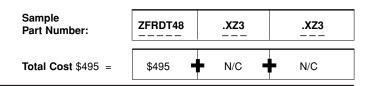
Shipped ready to assemble

#### TABLE SEATING CAPACITY

Intrinsic tables have the following suggested seating capacities:

Table Size	Seating Capacity
Round Tables	
ZFRDT48	4
ZFRDT60	6
Racetrack Tables ZFRTT4872	6
ZFRTT6096	10

Intrinsic Round Tables				
Dimensions Diameter	List Price	Catalog Number	Top Color	Base Color
48" (1219) 60" (1524)	\$ 495 645	ZFRDT48 ZFRDT60	Freestanding Thermofused Laminate	See Surface Materials Page 5
			See Surface Materials Page 5	Wood grain base color must be the same as wood grain top color or
Intrinsic Racetrack Tables	1			black.
Dimensions Depth Width	List Price	Catalog Number		
48" (1219) 72" (1829) 60" (1524) 96" (2438)	\$ 895 1195	ZFRTT4872 ZFRTT6096		
Build your	complete			
Part Numbe				

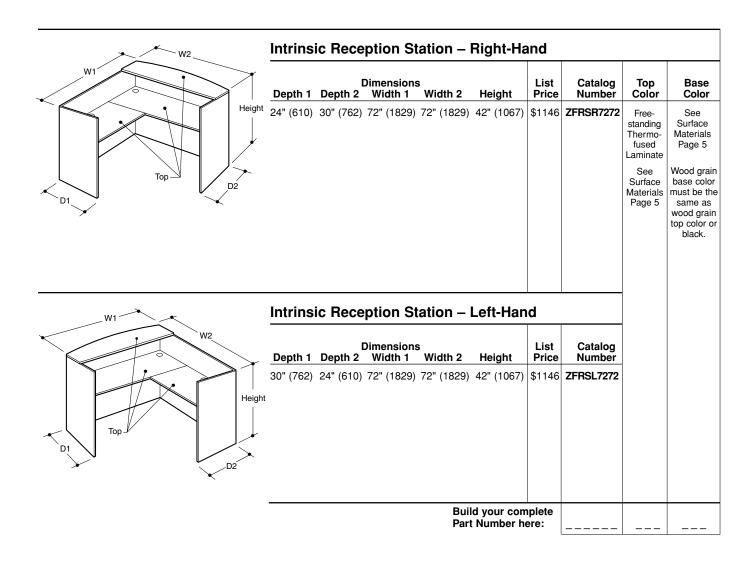


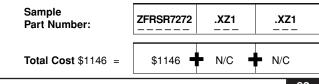
#### **Reception Station**

The Intrinsic Reception Station is constructed of 1" (25) Thermofused laminate with matched 3mm vinyl edging on work surface and transaction top. Available in right or left configuration with full modesty. Three grommets (2 in the desk and 1 in the return) and leveling glides are standard.

Note: Transaction top overhang is 6" (152).

Shipped ready to assemble.





#### Horizontal Wire Manager

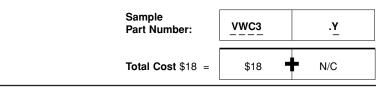
The Horizontal Wire Manager accommodates electrical cords and communication cables. It attaches under all work tops and desks. Includes mounting hardware.

Available in black only.

#### **Vertical Wire Channel**

The Vertical Wire Channel encloses power or light cords on the face of a panel. It attaches to back panel with self-adhesive backing. Packaged in boxes of three.

Depth	Dimensions Length	Width	List Price	Catalog Number	
3" (76)	30" (762)	2" (51)	\$26	НWM30	
Vertical	Wire Channe				
Length	Dimensions Width	Depth	List Price	Catalog Number	Trim Color
<u>Length</u> 24" (610)		<b>Depth</b> ½" (13)			Color Standard
24" (610)	Width	½" (13)	Price	Number	Color
24" (610)	Width 1⁄2" (13)	½" (13)	Price	Number	Color Standard Smooth Finish



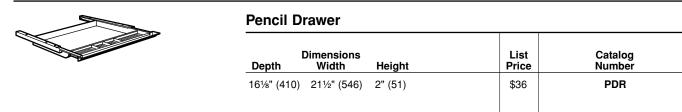
#### **Pencil Drawer**

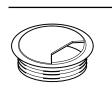
The Pencil Drawer mounts beneath any work surface except the Corner Desk. The plastic drawer includes a built-in pencil tray and dividers, nylon slides and attachment hardware. Drawer is non-locking and offered in black only.

#### Grommet for Modesty Panel

The Modesty Grommet is available for situations that require additional wire management through any modesty or back panel. All modesty panel grommets must be field installed.

Available in black only.





#### Grommet for Work Surface

The Work Surface Grommet is available for situations that require grommets in addition to those that are standard on all desks or as replacements.

Available in black only.

Gromme	t for Modesty			
Depth	Dimensions Grommet Diameter	Drill Hole Diameter	List Price	Catalog Number
3⁄8" (9)	2" (51)	1¾" (44)	\$34	SIZGMP
Includes 6 g	rommets.			

#### **Grommet for Work Surface**

Depth	Dimensions Grommet Diameter	Drill Hole Diameter	List Price	Catalog Number
<sup>15</sup> ⁄16" (24) Includes 6 gr	2.8" (71) ommets.	2%" (60)	\$44	SIZGWS
Build your complete Part Number here:				

Sample Part Number:	SIZGMP
Total Cost \$34 =	\$34
	05

#### Adjustable Keyboard and Mouse Platform

The Adjustable Keyboard and Mouse Platform includes a mechanism with 81/4" (210) height adjustment range, a lowprofile keyboard tray and a swing-out mouse platform. The keyboard mechanism features total knee clearance and simple, spring-assisted height adjustment without the use of knobs or levers. The keyboard tray is fixed at a zero-degree tilt angle and includes a full-width, gel-filled wrist support for comfort and non-slip pads to keep the keyboard in place.

The mouse platform can be mounted to either side of the keyboard tray and includes an adjustable backstop with cord retainer. The mechanism retracts fully under the work surface for storage and can pivot a full 360°. Includes mounting hardware. Available in Black only.

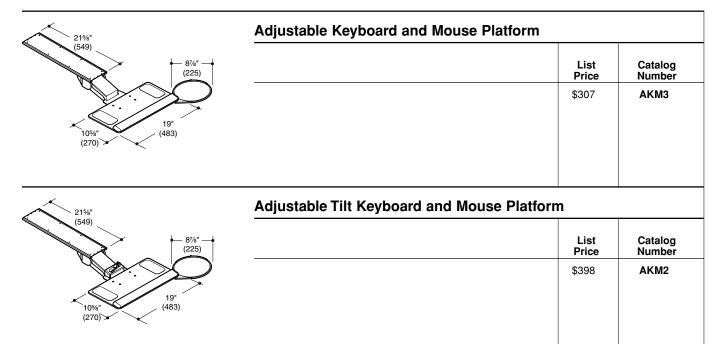
#### Adjustable Tilt Keyboard and Mouse Platform

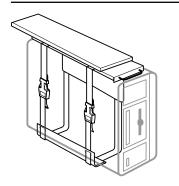
The Adjustable Tilt Keyboard and Mouse Platform has a 51/4" (133) height adjustment range and includes all the features of the Adjustable Keyboard and Mouse Platform (AKM3) plus a zero-tonegative 10° tilt capability. Keyboard tilt is easily changed by adjusting a sliding switch mounted on top of the keyboard mechanism. Includes mounting hardware. Available in Black only.

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#### **CPU Holder – Vertical Mount**

The CPU Holder mounts beneath a work surface to provide convenient vertical CPU storage. The holder has sturdy straps that adjust to fit the shape of the computer. The holder extends forward up to 12" (305) and swivels 360°. Supports up to 75 pounds (34kg). Includes mounting hardware. Available in Black only.





Maximum Size: 65" (1651) perimeter (example: 111/2" (292) high by 21" (533) wide)

CPU Holder – Vertical Mount		
	List Price	Catalog Number
Note: Check CPU owner's manual to be certain CD-ROM and other components can operate when tilted.	\$166	СРИН
B	uild your complete art Number here:	

Sample Part Number:	
Total Cost \$398 =	\$398

#### Task Lights

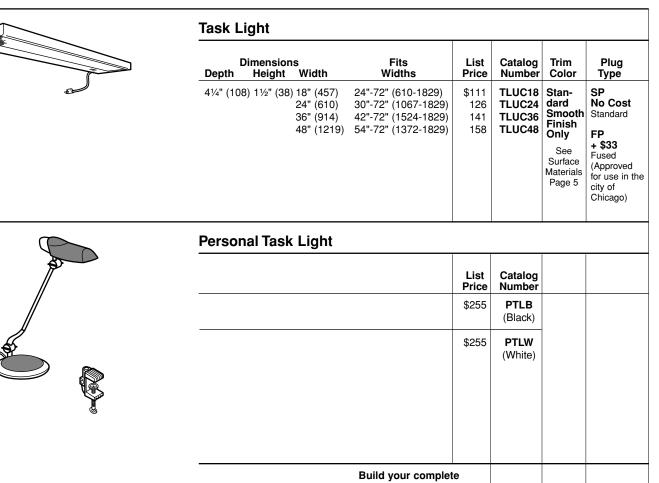
The Task Light is a low profile fluorescent light that mounts under a hutch.

The light includes a 9' (2743) black cord on the right side, starter switch, fluorescent lamp, acrylic prismatic lens, magnetic ballast and attachment screws. Available in all Standard Smooth trim colors.

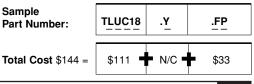
#### Personal Task Lights

The Personal Task Light has a 16" (406) long adjustable arm with two adjustment points and can be freestanding or mounted to a work surface. Lamp body is silver. Lamp shroud and base trim available in black or white. Includes freestanding base, clamp mount, a 20 watt self-ballasted compact fluorescent lamp and 6' (1829) cord. Approved for use in the city of Chicago.

UL Listed, CSA Certified.



Part Number here:



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# Intrinsic Terms, Policies & IndexPricing, Procedures & Policies90

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-		

### Pricing, Procedures & Policies

#### 1. Prices

Prices shown in this price list are F.O.B. origin, freight prepaid, in the contiguous United States. Trendway Corporation reserves the right to change prices without notice. Trendway may implement price changes effective at time of shipment if shipping date is more than 120 days from date written order was received by Trendway.

Pricing for shipments outside the contiguous United States will be based on the port of departure. Freight will be prepaid to port of departure.

List prices shown include Trendway specified freight cost on all orders.

#### 2. Order Placement

Trendway Corporation requires all orders to be submitted electronically via on-line order entry at www.trendealer.com, or in writing following Ordering Procedures on page 1. Trendway recommends using design software for larger projects which allows the dealer to design, specify, and enter an order more efficiently and accurately which will assure completeness and avoid errors and duplications. The Buyer assumes all responsibility for the correct content of any order which has been acknowledged.

\*Note: Small order handling fee - orders under \$1,000 list price that are not entered on-line will have a \$25 handling fee applied.

#### 3. Confirmation

Upon receiving an order, Trendway Corporation will send an acknowledgement with exact pricing information and scheduled shipping date. Orders can also be confirmed online at www.trendealer.com. Customer is responsible for checking acknowledgements to ensure that the order is correct. Order will be processed as acknowledged.

#### 4. Lead-Times

Trendway Corporation reserves the right to alter lead times as demand for products fluctuate. Stated lead-times begin after an order is entered and scheduled. Shipments are subject to product availability. Special products and larger orders may extend lead-times. Please contact your customer care representative for exact lead-times.

#### 5. Buyer's Credit

If, in the judgment of Trendway, the financial condition of the Buyer at any time does not justify the terms specified, Trendway may at any time by notice to the Buyer require prepayment or other terms of payment differing from those specified in Section 8 or other satisfactory security to insure prompt payment of invoices.

#### 6. Order Changes

To change an order, the customer must call Trendway Customer Care for order status. If approved, the customer must confirm the changes in writing to Trendway Corporation. Customer agrees to accept any and all charges involved in altering an order. This includes payment, determined by Trendway, for product already in production. Changes in orders also may result in delayed shipments.

#### 7. Cancellation

All cancellations must be approved by Trendway Corporation. **Orders in production cannot be cancelled without incurring substantial or full purchase price.** Customers shall agree to accept any and all charges involved in the cancellation transaction, as determined by Trendway. Non-standard items may not be cancelled.

#### 8. Terms of Sale

Terms of sale on all invoices to approved Trendway customers are Net 30 days from date of invoice. These terms may be changed at any time by Trendway Corporation based on credit rating information available on specific customers. Payment in advance may be requested at the discretion of Trendway without explanation.

#### 9. Taxes

Prices listed do not include any federal, state, local, or other taxes. Purchaser agrees to pay or reimburse any such taxes that Trendway Corporation, Trendway Corporation subcontractors, or suppliers are required to pay. For shipments to CA, DC, FL, IL, IN, KS, MI, MN, NJ, NY, OH, PA, and Canada, add appropriate tax rate. All authorized dealers should ensure that a resale exemption certificate is on file with Trendway Corporation.

#### 10. Past-Due Accounts

Past-due accounts will be charged 1.5% per month. This is an annual rate of 18% or the highest legal rate on the unpaid balance. The purchaser agrees to pay all collection agency fees, court costs, and/or reasonable attorney fees incurred by Trendway in the collection of past-due balances.

#### 11. Customer's Own Material (COM)

The Trendway COM program allows customers to use special materials. By complying with the COM testing for manufacturability procedure in the steps below, Trendway will be able to identify if your material is appropriate for application to the products you specify.

To comply with the COM process, please follow these steps:

1. Select the COM material.

- 2. Check first with www.trendealer.com/ COM Library, to determine if this material has already passed testing for manufacturability on the intended product.
- 3. If the material is pre-approved in the COM Library, customer must submit a *COM Guideline Form* (available on www.trendealer.com or from Trendway Customer Care Representative).
- 4. If the material requested is not in the COM Library, customer must submit a COM Request Form on-line at www.trendealer.com, send a sample of the COM material (see Test Yardage Requirements below), and include a list of Trendway product numbers designated for the COM application. Material sample should include pattern name, pattern number and color, manufacturer, direction material should be applied, and Control number from the COM Request Form response.
- 5. Ship COM samples to:
  - U.S. Mail Shipment: Customer Care Trendway Corporation P.O. Box 9016 Holland, MI 49422-9016
  - UPS, FedEx Shipment: Customer Care Trendway Corporation 13467 Quincy Street Holland, MI 49424
- You will be notified within five working days by Trendway, whether your COM has been approved or disapproved for application.

TEST YARDAGE REQUIREMENTS		
Choices panels Flipper doors Contrada tiles	1½ yd. ⅔ yd. 1 yd.	

NOTE: Most fabric houses have a yardage minimum or an upcharge on less than one-yard cuts.

NOTE: All COM applications are priced at Grade 1 or Grade A.

If Buyer desires to use his own material in the production of Trendway's products, it is necessary to obtain the prior written consent of Trendway. Material provided by the Buyer shall be shipped to seller, freight prepaid, and all risk of loss or damage shall remain with Buyer. Buyer must assume responsibility for any spoilage that takes place in the course of processing or during transportation. Buyer hereby holds Trendway harmless against any and all claims for loss, liability, injury, or damage arising from

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use of customer material; and Buyer takes full responsibility for performance and quality of customer material. Buyer should also be aware that Buyerfurnished materials may not qualify for UL Listing or meet fire codes.

#### 11a. Custom Color

Trendway's Custom Color program allows the customer to specify their own color or stain on many of Trendway's products. See www.trendealer.com for product availability, individual product guidelines and lead times. Set up fees and lead times are product specific and will vary.

To request a Custom Color or Stain:

- Complete a Custom Color Request form (available on www.trendealer.com).
- Send request form along with two 2"x3" samples to Trendway Customer Care Color Coordinator.
- After the receipt of the request, Trendway will provide customer with one color sample.
- If approved, Dealer or customer completes custom color form, providing the custom match color number on the back of the sample, signs, and returns by fax or mail to Custom Color Coordinator.
- Samples will be matched under cool white florescent lighting. All orders processed under the Custom Color program will be manufactured within commercially acceptable tolerances.
- Customer Color program is not available within Xpress lead-time.
- If applicable, dealer will be sent an invoice for \$200 color matching fee per customer, per color. See Custom Color Request form for details.

#### 12. Special Product

When Trendway purchases special surface materials (i.e., fabrics and laminates) at the request of the customer, the customer takes full responsibility for the performance and quality of the surface material.

#### 13. Delays

Trendway shall not be liable for loss or damage due to delay in manufacturing or delivery resulting from any cause beyond Trendway's reasonable control, including, but not limited to, compliance with any regulations, orders, or instructions of any Federal, State, or Municipal Government, or any department or agency thereof, acts of God, acts or omissions of Buyer, acts of civil or military authority, fires, strikes, factory shutdowns or alterations, embargoes, war, riot, delays in transportation or inability due to causes beyond Trendway's reasonable control to obtain necessary labor, manufacturing facilities, or material from Trendway's usual sources. In no event shall Trendway be liable for special or consequential damages for any delay for any cause.

#### 14. Postponement of Delivery

If unforeseen circumstances occur, Trendway Corporation may postpone delivery of ordered products. Customer will be notified when such postponement occurs.

#### 15. Storage

When shipment is delayed by the Buyer, Trendway reserves the right to place the goods in storage at customer's risk and cost. Trendway charges ¼ of 1% of list price per week to cover storage. All terms and conditions of the sale, including but not limited to invoicing and payment, will continue as Buyer-specified destination; except that title remains with Trendway and that Trendway reserves the right to modify payment terms to assure recovery of any additional cost incurred.

#### 16. Transportation

All orders shipped to any destination, within the contiguous United States, will be F.O.B. origin, freight prepaid, and risk of loss or damage shall pass to Buyer upon delivery to carrier. Trendway will determine the method and agency of transportation to be used.

Exceptions to standard prepaid freight are as follows:

- Customer directed expedites (Air Freight, Team Hauls) will be prepaid by Trendway and Customer will be billed the difference between standard and expedited freight.
- Truckload deliveries that are requested to deliver on weekends, Holidays or after 3:00 pm on Friday's will have an additional charge of \$450 per truck.
- Excessive unloading (in excess of 4 hours) will be billed at \$50 per hour after the initial 4 hour unloading period.
- Normal LTL shipments deliver between 8:00 am and 5:00 pm, specific delivery time will have an additional charge of \$150 (specific delivery time on truckload shipments does not apply).
- Lift gate service will have an additional charge of \$85.
- Inside delivery will be billed at \$50 per hour.
- Reconsignment after shipment will have an additional charge of \$50.

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• Special equipment requirements call for a quote.

In the event that special F.O.B. Destination terms are agreed to by Trendway or delivery is made on Trendway-owned or -leased equipment, customer or authorized representative is responsible for noting any freight damage or shortage on the freight bill of lading at time of delivery and must notify Trendway within five (5) days of delivery day of any such damage or shortage. Assistance in a concealed damage claim on an F.O.B. Destination shipment will be provided by Trendway only if the product has been immediately unpacked and both the carrier and Trendway have been promptly notified of resultant damage so the proper inspection can be made.

#### Shipping Note:

Trendway strives to minimize packaging to help the environment and to make installations faster and cleaner.

Trendway ships products in using various packaging methods based upon the product type and shipping method (full truck vs. LTL), all of which are designed to provide protection for the product while minimizing packaging materials.

Trendway test packaging designs to ensure their effectiveness.

#### 17. Product Ownership

Title and risk of loss to all goods sold shall pass to Buyer upon Trendway's delivery to Buyer or to a carrier at shipping point. Trendway, however, retains the Purchase Money Security Interest in all goods shipped and the right to perfect same.

#### 18. Damaged Materials

Trendway Corporation is not responsible for shipped products when the common carrier is in receipt of the material. Trendway expects all customers to thoroughly inspect orders on receipt regardless of point of delivery. Clear receipt should not be given on the material until it has been checked for damage in transit. All claims for noted damaged material must be made by the customer to Trendway Customer Care.

Concealed damage or damage not noted at time of delivery shall be made by the customer to the common carrier within 15 days after receipt. Trendway assumes no liability for such damage.

#### 19. Shortage on Order

Shortage on ordered products must be reported to Trendway Corporation within five (5) days of product delivery and must be noted on bill of lading at time of delivery.

#### 20. Product Usage and Compliance

Buyer assumes full responsibility for the application of Trendway's product to Buyer's use, and compliance with Trendway installation and maintenance instructions and reasonable load restrictions. Compliance to local code restrictions regarding fire, electrical, and building codes are the responsibility of the customer or his authorized agent.

#### 21. Post-Delivery Assistance

Installation and servicing of Trendway products are normally handled directly by Trendway-authorized dealers. When this is not possible, assistance is available by calling Trendway's Customer Care Department, Holland, Michigan.

#### 22. Returned Goods

As a basic policy, Trendway does not accept returned material, because most items are manufactured per order and are not in stock at the factory. If material is authorized for return because of Trendway error, shipment may be made freight collect. Any other goods for which Trendway does authorize a return will be sent prepaid and a restocking charge of 35% will apply. **To receive authorization to return goods, please contact Trendway's Customer Care Department.** 

All Returned Materials Authorizations expire thirty (30) days from date of issue. Any product returned after 30 days will be refused and returned to sender collect.

Electrical components, nonstandard items, Xpress<sup>®</sup> products, and fabriccovered goods may not be returned. Replacement products will be billed to you with credit being issued upon return of the product in good condition. All goods returned must be in the original Trendway packing cartons. Goods will be inspected for damage upon return. No credit will be issued for goods which are damaged. As a general statement of policy, return authorization will not be issued for items unless they are Trendway stock items.

#### 23. Intrinsic Key-Alike Option

The Intrinsic Key-Alike option is available on all Intrinsic filing units for no additional upcharge. When the Key-Alike option is chosen, the list price of the purchased Intrinsic filing unit is reduced by the same amount that is charged when ordering the Intrinsic Core/Key Set (ZLCK) needed for that unit.

The unit is assembled with a "disposable" core in place of the lock core to temporarily secure the drawers/doors for transit. In order for Key-Alike Intrinsic units to lock, the "disposable" core must be field replaced with an Intrinsic Core/Key Set (ZLCK) which is ordered separately.

Intrinsic Core/Key Set orders should be placed with the Intrinsic filing order to ensure being installed at the time of product installation. The Core/Key Set (ZLCK) can be ordered separately or by using the key-alike order form which can also be used as a worksheet to help combine and tag Core/Key Sets.

#### 24. Special Marking or Tagging

Special tagging is available on all orders free of charge. Trendway suggests this option to simplify the staging and installation of product. **Tag designations must be specified at the time an order is placed.** 

### **Limited Lifetime Warranty**

Trendway Corporation warrants to the original purchaser that the products described in its price lists, sold after August 1, 2004 will be free from defects in materials and workmanship commencing with the date of initial purchase and continuing for as long as the original owner uses these products. This warranty provides limits on the following products:

	Systems	TrendWall	Seating
10 Year	Electrical Components		
5 Year	Drawer Slides Systems Textiles Finishes Electronic Ballasts	Systems Textiles Finishes	Multi-Purpose Seating Seating (Guest Side, Stacking Chairs)
3 Year	Veneer Magnetic Ballasts		Trim Arm Pads Fabric Foam
2 Year	Surface Trends	Surface Trends	
1 Year	Non Standard Product Personal Task Lighting	Non Standard Product	Non Standard Product
Not Covered	Light Bulbs Customer's Own Material	Customer's Own Material	Customer's Own Material

The following exceptions apply to all product lines:

- The Trendway warranty applies to normal three shift office use with exception of seating which is a single shift and a maximum weight limit of 250 lbs.
- Damage caused by improper treatment of the product including exposure to unusual environmental conditions (extreme climates, acids, and moisture)

This comprehensive warranty applies to all products installed by a Trendway authorized installer. Trendway will repair, or at its option, replace defective merchandise, free of charge, which, when used normally and pursuant to Trendway's published instructions, and applicable planning guide information, prove to be defective within the period stated. This remedy is expressly agreed to be exclusive as a condition of sale. No person is authorized to assume for Trendway any warranty liability, except as expressly set forth in this paragraph, or set forth in writing by an authorized officer of the company at its headquarters in Holland, Michigan.

Any and all labor charge backs must be pre-approved by Trendway's Customer Care Manager in writing.

This warranty does not apply to damage resulting from accident, alteration, transport, or misuse, as well as damage from normal wear and tear such as dents, nicks, scratches, fading and improper maintenance. Trendway employs quality measures to ensure color consistency in our products. However, due to the effects of light and other environmental factors, no guarantee can be made for an exact match to product in an existing installation.

Natural variations occurring in materials such as wood and leather are not considered defects, and Trendway does not warrant the matching of colors, grains, textures or colorfastness of these materials.

Trendway provides a three-year warranty on veneer products for quality and craftsmanship. Due to the natural properties of wood, the following are not covered under this warranty:

- Changes in wood color resulting from exposure to light or aging
- Natural color variation between wood veneer and solid wood pieces
- Natural color variation resulting form veneer lay-up
- Natural variation in wood grain or the presence of character marks
- Normal wear and tear
- Exact matching to swatch cards

Trendway makes no warranty to purchasers who acquire products for personal, family, or household purposes, or to purchasers acquiring the product other than directly from Trendway Corporation, its authorized dealers, or others who are specifically authorized by Trendway to sell such products. Trendway's liability with respect to its products shall not exceed that expressly set forth above irrespective of the theory upon which a claim might be based, including negligence. Under no circumstances shall Trendway be liable for incidental or consequential damages. Original product label must be attached to the product in question.

The warranty period is not interrupted or prolonged by the performance of a service under the terms of the warranty. There are no other warranties except as expressly set forth above, either express or implied, including any warranty of design, merchantability or fitness for any purpose.

This warranty supersedes all previously printed Trendway warranties.

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